

**CYNGOR CYMUNEDOL LLANDOW  
LLANDOW COMMUNITY COUNCIL**

**THE ANNUAL MEETING OF THE LLANDOW COMMUNITY COUNCIL  
TO BE HELD AT LLANDOW VILLAGE HALL AND REMOTELY (VIA ZOOM)  
ON THURSDAY MAY 9th 2024 AT 7.00 PM.**

**AGENDA**

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. APPOINTMENT OF CHAIRMAN
4. APPOINTMENT OF VICE CHAIRMAN
5. MINUTES OF THE LAST ANNUAL MEETING (4th May 2023)
6. COMMITTEE REPRESENTATIONS;
  - a) Joint Liaison Committee with Town and Community Councils
  - b) One Voice Wales Area Committee
7. TO DETERMINE THE DATE, TIME AND PLACE FOR THE NEXT MEETING  
(*Thursday 1st May, 2025*)

# CYNGOR CYMUNEDOL LLANDOW LLANDOW COMMUNITY COUNCIL

## MINUTES OF THE ANNUAL GENERAL MEETING OF THE LLANDOW COMMUNITY COUNCIL HELD AT LLANDOW VILLAGE HALL AND REMOTELY (VIA ZOOM) ON THURSDAY 4<sup>th</sup> MAY 2023.

### 1. PRESENT

Mrs. C. Bray (Chairman)  
Mr. R. Thomas (Vice Chairman)  
Mr. A. Clarke  
Mrs. K. Walters  
Mr. D. Hackett  
Mrs. S. Brewer  
Ms. J. Shaw  
Mr. M. Walker

### IN ATTENDANCE

Mr. D-L. Jones (Clerk)  
County Borough Councillor C. Cave

### 2. APOLOGIES FOR ABSENCE

PCSO A. Stone  
Mrs. A. Pattinson

### 3. APPOINTMENT OF CHAIRMAN

It was agreed Cllr. C. Bray would be appointed as Chairman 2023/2024.  
Proposed: Cllr. J. Shaw Seconded: Cllr. R. Thomas.

### 4. APPOINTMENT OF VICE CHAIRMAN

It was agreed that Cllr. R. Thomas would be appointed as Vice Chairman 2023/2024.  
Proposed: Cllr. J. Shaw Seconded: Cllr. A. Clarke.

### 5. MINUTES OF LAST ANNUAL MEETING

The minutes of the AGM held on the 12<sup>th</sup> May, 2022, were agreed as a true record.  
Proposed: Cllr. R. Thomas Seconded: Cllr. C. Bray.

### 6. COMMITTEE REPRESENTATIONS

**a) Joint Liaison Committee** – It was agreed that Cllr. J. Shaw would represent Llandow Community Council for the coming year at these meetings and Cllr. D. Hackett would also be in attendance.

Proposed: Cllr. R. Thomas Seconded: Cllr. A. Clarke.

**b) One Voice Wales Area Committee** – It was agreed that Cllrs. C. Bray and S. Brewer would represent Llandow Community Council for the coming year at these meetings.

Proposed: Cllr. R. Thomas Seconded: Cllr. D. Hackett.

### 7. TO DETERMINE THE DATE, TIME AND PLACE FOR THE NEXT ANNUAL GENERAL MEETING

It was agreed that the 2024 A.G.M would be held at 7pm on Thursday 2nd May 2024; the place of the meeting would be determined at a future date.

Signed..... Date.....

# CYNGOR CYMUNEDOL LLANDOW COMMUNITY COUNCIL

www.llandow.org.uk

Meeting of the Llandow Community Council to be held at Llandow Village Hall  
and remotely via Zoom on Thursday 9<sup>th</sup> May 2024 following the AGM at 7.00 p.m.

## AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 11<sup>th</sup> April 2024
5. MATTERS ARISING
6. FINANCE:

a)	Business a/c	£52.20
	Current a/c	<u>£3,595.93</u>
		£3,648.13
b)	Outgoings for May 2024:	
	Clerk's salary @ S.P. 24- April'24:	£458.64
	HMRC:	£114.60
	Transact Pensions ( <i>by direct debit</i> ):	£114.66
	AABC LTD: Website Maintenance:	£191.87
7. STRONG COMMUNITIES GRANT FUND
8. COMMUNITY COUNCIL FUND
  - a) Holy Trinity Church, Llandow: Community Wildlife Area. (Appendix 1)
9. REPRESENTATIVES REPORTS:
10. CORRESPONDENCE:
  - 1.) The Clerk
  - 2.) Clerks & Councils Direct
11. PLANNING:

*Applications:*

**Katie Lynch, Cwrt Newydd Farmhouse, Llandow:** Proposed two storey extension to rear to provide larger kitchen / family room plus additional bedroom. External works to include installing new porch to main entrance, new double garage plus stone boundary wall with gated access to driveway.

**Mr. David Rutter & Mrs. Elaine Jones, Westgarth, Sigingstone:** Erection of replacement dwelling.

*Approval after appeal:*

**Rev'd & Mrs. A. Kettle, Moat Farm, Llysworney:** Proposed conversion of a former cowshed to a 2-bedroomed dwelling.

**Ms. Spill, Toad Hall, Llandow:** Replace two existing patio doors with PVC doors and side panels.
12. RAPID REHOUSING POLICY
13. FLOODING
14. LLANDOW
15. LLYSWORNEY
16. SIGINGSTONE
17. COUNTY COUNCILLOR REPORT: Cllr. C. Cave
18. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
19. DATE OF NEXT MEETINGS:

Thursday 9<sup>th</sup> May at Llandow Village Hall and via Zoom- AGM followed by regular meeting.  
Thursday 6<sup>th</sup> June at Llandow Village Hall and via Zoom.

# CYNGOR CYMUNEDOL LLANDOW

## LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held remotely via Zoom  
on Thursday, 11th April 2024 at 7.00 pm.

183/23. **PRESENT:** Mrs. C. Bray (Chair), Mr. R. Thomas (Vice-Chair), Mrs. K. Walters, Ms. J. Shaw, Mrs. A. Pattinson, Mr. M. Walker, Mrs. S. Brewer,

184/23. **IN ATTENDANCE:** County Borough Councillor C. Cave, Mr. D-L. Jones (Clerk), Ms. Carole Price, Mr. M. Laurence.

185/23. **APOLOGIES:** Mr. A. Clarke, Mr. D. Hackett., PCSO A. Stone.

186/23. **DECLARATIONS OF PECUNIARY INTEREST, ETC:** There were no declarations of interest made.

### 187/23. POLICE REPORT:

PCSO A. Stone reported, via email, there had been one crime reported since her last update to Council:

1. Theft of a garden planter in the Llandow area.

### 188/23. MINUTES OF THE PREVIOUS MEETINGS:

It was agreed to accept the minutes of the meeting held on 1<sup>st</sup> Feb 2024, proposed by Cllr. S. Brewer and seconded by Cllr. M. Walker.

### 189/23. MATTERS ARISING:

*Alleged reduction in BT Broadband Service at Llandow:* It had been confirmed that the issue was an internal administrative / communication problem which has now hopefully been resolved. Broadband speeds in the village of Llandow should not be reduced from their present level.

*Sigingstone Potholes:* Cllr. S. Brewer reported that lots of the potholes have been identified with yellow paint, it was hoped this work will take place soon. It was noted that the culverts on the road to Llanmihangel continue to block and discharge water over the road thereby causing damage to the surface.

*Network Rail – clearance works:* Cllr. D. Hackett reported (via email) that a site meeting had been proposed at which he would seek clarification regarding the restoration scheme for the embankments, and reinforce councils' disappointment with the lack of community engagement and communication by Network Rail.

### 190/23. FINANCE:

a)	Business a/c	£52.20
	Current a/c	<u>£4,289.99</u>
		£4,342.19
b)	Outgoings for April 2024:	
	Clerk's salary @ S.P. 24- March '24:	£458.64
	HMRC:	£114.60
	Transact Pensions (by direct debit):	£114.66
c)	<b>Financial Statement March 2024:</b> Council noted the financial statement.	

191/23. **STRONG COMMUNITIES GRANT FUND:** Council noted a new round of funding was open for applications.

192/23. **COMMUNITY COUNCIL FUND:** There were no applications for consideration.

### 193/23. REPRESENTATIVES REPORTS:

*One Voice Wales Area Committee:* Council noted the next meeting of this group is scheduled for 22<sup>nd</sup> April.

### 194/23. CORRESPONDENCE (Council noted the following correspondence):

- 3.) The Clerk.
- 4.) Clerks & Councils Direct.

### 195/23. PLANNING:

*Applications:*

**Rev'd & Mrs. A. Kettle, Moat Farm, Llysworney:** Proposed conversion of a former cowshed to a 2-bedroomed dwelling.

**Ms. Spill, Toad Hall, Llandow:** Replace two existing patio doors with PVC doors and side panels.

*Approvals:*

**Castell Group Moat Farm, Llysworney:** Discharge of Conditions 17 (Contaminated Land Measures) and 18 (Remediation and Verification Plan). Planning permission ref. 2022/00792/FUL - Proposed residential development of 7 dwellings and associated works.

**Mr. Jason Millard, Pen Y Lan Farm, Llysworney:** Non Material Amendment - Size of two storey extension to be narrower and longer. Planning permission ref: 2018/01015/FUL - Two storey rear extension and internal alterations.

**Mr. Mark Reilly, 2, Sutton Road, Llandow:** Proposed attic extension.

**Castell Group Moat Farm, Llysworney:** Discharge of Conditions 6 (CEMP), 8 (Biodiversity Enhancement Details), 14 (Archaeology) and 15 (CTMP). Planning permission ref 2022/00792/FUL - Proposed residential development of 7 dwellings and associated works.

**Mr. Thomas, Land South of Llanmihangel:** Construction of a hardstanding and earth bunds for a slurry bag.

**Mr. Gavin Birt, Westcross House, Church Street, Llysworney:** Installation of two rooflights.

*Approval after appeal:*

**Mr. & Mrs. R. Davies, Llanmihangel Cottage, Llanmihangel:** Proposed single storey extension to a dwelling used as a holiday let.

#### **196/23. VALE OF GLAMORGAN CBC – RAPID REHOUSING POLICY:**

The Chair welcomed Carol Price and Mark Lawrence of the Vale of Glamorgan CBC Housing Dept to the meeting, both attending remotely via Zoom.

*Unfortunately, the connection was so poor that it was agreed to discontinue the presentation and convene a face-to-face meeting at a future date. The following notes are a brief overview but given the technical difficulties may not be accurate and are certainly incomplete.*

- The Vale of Glamorgan CBC is facing a housing crisis.
- Since 2020 Welsh Government guidance requires that no one can be homeless.
- 3 years of direct funding was provided which has been extended to April 2025.
- From April 2025 the entire cost will fall on the Vale of Glamorgan CBC.
- Currently two large hotels are being used – 80 rooms and 450 people are in temporary accommodation including 14 Families.
- This is a 7,000% increase since 2020 at a cost of £2.5 million per annum.
- Since the Rent Reform Bill 2016 there has been an exodus of private landlords which continues to increase as the reforms come in year by year.
- The Rapid Rehousing Policy seeks to mitigate some of the present issues by the removal of the Rural Exceptions Policy in relation to social housing in the rural Vale and the reversal of the Local Lettings Policy.
- Thus allowing social housing to be built in the rural areas without the ongoing requirement for tenants to have a demonstrable local connection.

*Several Members wished to engage with what ostensibly had been presented, but owing to the aforementioned technical difficulties it became impossible and so the discussion was discontinued.*

#### **197/23. FLOODING:**

*Llandow:* It was reported that a productive meeting had taken place with local landowners which had provide some helpful information. NRW will also be undertaking some work and closely monitoring the effect.

The VGCBC have undertaken a topographical survey and will be undertaking work to improve the drainage on East View. A spring has also been identified and mitigation works are planned.

Thanks were expressed to Cllr. C. Cave for all she has done to bring the relevant parties together which has resulted in some action being taken.

*Llysworney:* Cllrs M. Walker and J. Shaw reported they had recently meet with a representative of Welsh Water to discuss the recurring issue of the sewage system being overwhelmed during periods of heavy rainfall causing the pumping station at Moat Farm to discharge waste into the watercourse. Welsh Water plan to reline the sewer to reduce the ingress of surface water which will hopefully prevent (or at least reduce) the issue occurring. It was agreed to monitor the situation.

#### **198/23. LLANDOW:**

*Flooding at Glue Pot Bridge:* Cllr. R. Thomas reported that flooding at this location seems to have abated since the ditches have been cleared however the road surface is quite badly broken up both here and near the Civic Amenity Site.

*Playground:* Cllrs. D. Hackett and C. Cave had been in correspondence with the VGCBC regarding the state of the play area which is unsatisfactory. We await further information in due course regarding the refurbishment of the play area.

*Railway Cottages Wall:* It was reported that the crenulated boundary wall of railway cottage seems to have been taken down. It was noted that the householder may be repairing the wall. The Clerk had already reported this matter to the VGCBC planning dept.

**199/23. LLYSWORNEY:**

*Street Lighting:* Cllr. C. Bray had noted that some of the streetlights on the main road were not working and had reported this to the VGCBC.

*Carne Arms / Hiraeth:* It was reported that the pub has been sold.

*Road Action Group:* It was noted that the signage and road markings through Llysworney are not compliant with the 20mph legislation and therefore the speed limit is not enforceable. A meeting was scheduled for the following day - Friday 12<sup>th</sup> April – at which it was hoped some progress could be made to regularize the situation,

**200/23. SIGINGSTONE:**

*There were no items to report.*

**201/23. COUNTY COUNCILLOR REPORT:**

Council noted the report of Cllr. C. Cave.

**202/23. OTHER BUSINESS:**

*Resignation of Cllr A. Pattinson:* The Chair reported the Cllr. Ann Pattinson had tendered her resignation with effect from 11<sup>th</sup> April, therefore this would be her last meeting. All present joined with the Chair to thank Cllr. Pattinson for her considerable service over the previous ten years. Her dedication to the community and particularly her considerable attention to detail being of particular note. The Chair concluded by presenting Cllr. Pattinson with a gift.

**203/23. DATE, TIME AND PLACE OF NEXT MEETINGS:**

AGM - Thursday, 9<sup>th</sup> May, at Llandow Village Hall and via Zoom.

Thursday, 6<sup>th</sup> June, at Llandow Village Hall and via Zoom.

Thursday, 4<sup>th</sup> July, at Llandow Village Hall and via Zoom.

Signed..... Dated.....

# LLANDOW COMMUNITY COUNCIL

## COMMUNITY GRANT APPLICATION FORM

### 1. Contact details:

This section requires details of the person to whom all correspondence should be sent		
Title: Ms	First name: Penny	Surname: Newman
Address & Postcode: 4 Maes Y Felin, Llandow CF71 7PD		
Tel: 01656 890325		
Mobile: 07939 173080		
Email: penelope.newman@sky.com		

### 2. Organisation / community group details:

This section requires details of the organisation or community group you are applying of behalf of
Name of organisation or community group: Holy Trinity Church Llandow
Address & Postcode (if different from above): Heol Y Nant, Llandow CF71 7NT
Tel (if different from above):
Email (if different from above):
If your application is successful to whom should the grant cheque be made payable: Cowbridge Ministry Area

### 3. The Project

Please provide a detailed description of the project you are applying for
<p><i>For what purpose do you require funding?</i></p> <p>The church intends to create a wildlife area in the churchyard. The aim of the project is to plant native wildflower plants to encourage bees, butterflies and other pollinators and insects to create an area which the local community can visit and help maintain. Space has been provided by demolishing the shed which had fallen into disrepair. We have been able to use the services of Probation who demolished the shed as part of their arrangement to cut the grass. We were able therefore to have that undertaken without any cost. It is intended, that although the project has been initiated and is being led by members of the church committee, that the project will involve the wider village community. To that end we have already had an initial meeting and set up a WhatsApp group of those villagers who offered to help. The offers of help have already translated into action with work being undertaken to clear some areas of the churchyard and planting wildflower plants. We are fortunate to have people within the community who have knowledge and skills which will be useful for the project. At the initial meeting suggestions were put forward proposing providing habitat boxes for birds together with a water feature to provide water for insects and birds. We have made connections with the local butterfly conservation project in St Brides and had a very useful meeting with the leader of the project there. She advised us on plants which will attract butterflies and moths. Following that meeting, we agreed that we would identify and obtain native wildflower species to plant. We have sourced those plants from a Celtic wildflower supplier in the Swansea area. We purchased 32 plants which have now been planted out around the churchyard. It is intended that the wildlife area, when created, will continue to be nurtured and maintained by the village community. The bricks from the shed have been used to build a bug hotel which has been appropriately placed in the churchyard. The aim is to create a project which everyone can become involved with irrespective of age or knowledge. We have been supported well by the village in raising funds through running a bingo evening. We have been able to use those funds to buy 32 plants, a water butt (which has been installed and is full), and watering cans. We received a donation to cover the cost of the skip needed in the shed clearance. The volunteers have been using their own gardening equipment and we are therefore able to keep spending down. However, we need two further water butts to ensure an easily available water supply during the summer months. In the last few years, the summer has been hot and dry and the Llandow Brook, which flows past the church has run dry. The church does not have it's own water supply and therefore we need water butts, not only because we will need the water but also because it is the right thing to</p>



do from an environmental point of view, to capture rain water in that way. We also want to buy a solar powered water feature for birds and pollinators.

The shed foundations have not been removed and we have decided to place a bench on them so that people can sit and spend some time in the peace and tranquility that the Churchyard space offers. The bench will offer a lovely view of the newly planted rockery and some areas of wildflowers. Probation are able to make the bench for us, with us providing the wood and other items to build the bench. The costs therefore are far lower than if we were to buy a bench from a retail supplier.

We aim to survey on a yearly basis to ascertain which pollinators and insects and birds have been attracted by the plants etc and will make adjustments to the management of the area accordingly. We hope to include the younger villagers and the Guides in the survey work to maintain interest in the progress of the project.

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How do you know there is a need for this project? It is generally accepted that society needs to do what it can to protect, maintain or create spaces for wildlife. A recent talk from the butterfly conservation society in the village hall stressed the need for everyone to plant and maintain flowers to attract insects, birds and butterflies. All are essential to maintain a healthy balance between wildlife and people. The space is available in the churchyard, which we are fortunate enough to have in a village where there are good varieties of animal life. This is a project which can involve all members of the community and provide a space which people can visit. The response from "floating" the idea on the local Facebook page was very encouraging and has shown that people want to be part of this type of project. As a result of the interest shown we have already made progress with work being undertaken, and a WhatsApp group of those wanting to be involved being created. We have the opportunity to create an area within the churchyard of a beautiful church in the middle of the village and capitalize on the enthusiasm of local people who want to create an area which can be used by all members of the community irrespective of whether they attend the church or not.

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What benefit(s)/effect(s) will this project have on the local community?

It will bring together in one project, people of all ages and backgrounds. It will enable people to meet others from the community in a project which will not need any expertise or particular skills, but which will reap rewards which will be quickly seen. It will provide people with knowledge about what can be done to encourage wildlife and the benefits of that, which may hopefully influence what they may do in their own gardens.

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Have you sought any other grant funding or undertaken any direct fundraising for this project? If yes please give details:

Applications have been made to Welsh Water (not successful) Simon Gibson Trust and Mary Honfrey Trust. These applications have not been determined and we have no timescale as to when decisions will be made. The applications are not for water butts and bench.

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If you receive funding when will your project start: The project has already started and is ongoing	If you receive funding when will your project finish: the project is intended to continue from year to year with maintenance work and planting being undertaken as necessary.
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#### 4. Financial details

Please provide a summary of the financial details of your project – see notes below	
Breakdown	Cost
Purchase of two water butts 2x £78.96	£157.96
Cost of materials for bench	£120
<b>Total project cost</b>	<b>£277.96</b>
<b>Notes:</b>	
1. Please note that retrospective costs (ie costs for work already undertaken or equipment/work materials that have been purchased or ordered prior to a formal grant offer) are ineligible and should not be included.	
2. Applicants must provide quotes/estimates that correspond with the details above.	
If your application is not for the full amount of your project, please explain how the shortfall will be met?	

#### 5. Authorisation & declaration



This section requires the acknowledgement and signature of the main contact in section 1 and one other senior person within the organisation: Chairman, Vice Chairman, Treasurer, Secretary, etc.

I can confirm that, to the best of my knowledge and belief, all information provided on this application form are true and accurate.

I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application. I further confirm that this application is made on the basis that if successful in full or part, the organisation will comply with the terms and conditions that follow.

I also authorise Llandow Community Council to make enquiries, in order to process my grant application.

**Applicant**

Signature:



Position: Sub Warden and Trustee

Date:

29/4/2024

**Other Senior Person**

Name: Jennifer Denham

Position: Trustee

Tel: 01773697083

Signature: Jennifer Denham

Email: jenden42@hotmail.co.uk

Date: 29/04/2024

#### 6. Checklist

You must tick every box that applies before submitting the application

I have answered all the questions.

✓

I have signed the Authorisation & Declaration in section 5.

✓

Another Senior Person has signed the Authorisation & Declaration in section 5.

✓

I have enclosed quotes/estimates as detailed in section 4.

✓

I have enclosed a signed copy of the latest audited accounts or endorsed financial statement.

I have enclosed a signed copy of the constitution of my organisation/community group.

#### 7. Submission

Please submit your application to The Clerk to the Community Council

The Clerk to the Llandow Community Council,  
David-Lloyd Jones,  
47 Cefn Road,  
Cefn Cribwr,  
Bridgend.  
CF32 0BA.

01656 741354

davidlloyd.jones@btinternet.com