

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

www.llandow.org.uk

Meeting of the Llandow Community Council to be held at Llandow Village Hall and remotely via Zoom
on Thursday 3rd June 2025 at 7.00 p.m.

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 5th June 2025
5. MATTERS ARISING
6. FINANCE:
 - a)

Business a/c	£53.15
Current a/c	<u>£5,171.60</u>
	£5,224.75
 - b)

Outgoings for July 2025:	
Clerk's salary @ S.P. 30- June'25:	£426.08
HMRC:	£106.60
Transact Pensions (<i>by direct debit</i>):	£106.40
Clear Insurance Management LLP:	£427.84
 - c) Financial Statement Period Ending 17th June 2025
7. STRONGER COMMUNITIES FUND
8. COMMUNITY COUNCIL FUND
9. REPRESENTATIVES REPORTS
10. CORRESPONDENCE:
 - 1.) The Clerk
 - 2.) Clerks & Councils Direct
11. PLANNING:

Applications:

Vale Gymnastics, Unit 33 Vale Business Park, Llandow: Two storey extension to extend existing cafe and introduce kids play area. 2025/00536/FUL

Pleasant View Farm, Sigingstone: Proposed change of use and renovation of existing barn into two tourist accommodation units and associated works. 2025/00535/FUL

Unit 21, Llandow Trading Estate, Llandow: Erection of a surface-mounted storage building (B8) ancillary to existing builders' merchant on existing hardstanding at Unit 21, Llandow Trading Estate, Cowbridge 2025/00468/FUL

Approvals:

Tresaith, Church Street, Llysworney: Replacement of current oil heating system with an Air Source Heat Pump

Mint Cottage, Church Street, Llysworney: Installation of an air source heat pump

Cae Zaccaria, Pentre Meyrick: Use of land as a caravan site (Lawful use of development application)
12. FLOODING
13. LLANDOW PLAY AREA
14. LLANDOW
15. LLYSWORNEY
16. SIGINGSTONE
17. COUNTY COUNCILLOR REPORT: Cllr. C. Cave.
18. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
19. DATE OF NEXT MEETINGS:

Thursday 3rd July, 7pm at Llandow Village Hall and via Zoom.

Thursday 4th September, 7pm at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held at Llandow Village Hall
and remotely via Zoom on Thursday 5th June 2025 at 7.00 pm.

22/25. **PRESENT:** Mrs. C. Bray (Chair), Mr. R. Thomas, Mrs. K. Walters, Mrs. S. Brewer and Ms. J. Shaw.

23/25. **IN ATTENDANCE:** County Borough Councillor C. Cave, PCSO A. Stone and Mr. D-L. Jones (Clerk).

24/25. **APOLOGIES:** Mr. D. Williams-Hackett (Vice Chair), Mrs. A. True, Mr. M. Walker and Mr. C. Massie.

25/25. **DECLARATIONS OF PECUNIARY INTEREST, ETC:**

There were no declarations of interest.

26/25. **POLICE REPORT:**

PCSO A. Stone informed Council there had been no crimes reported since her last update, however instances of rural crime are increasing, particularly lamping, damage to crops and theft of agricultural equipment. PCSO Stone asked members to report suspicious behaviour as soon as possible, but not to approach individuals, who may be dangerous. PCSO Stone reported there is an ongoing shortage of Police Officers due to recruitment and retention issues. Speed watch is now happening in conjunction with Go Safe and is proving successful in reducing instances of speeding.

27/25. **MINUTES OF THE PREVIOUS MEETING:**

It was agreed to accept the minutes of the meeting held on 1st May 2025, proposed by Cllr. J. Shaw and seconded by Cllr. S. Brewer.

28/25. **MATTERS ARISING:**

BT Open Reach Fibre Community Partnership: Gavin Jones, Regional Engagement Manager for Openreach reported by email that the vast majority of premises in each village are FTTP enabled. Llandow is fed from Wick exchange and was completed via the Fibre Community Partnership. Llysworney and Sigingstone are fed from Cowbridge exchange and were built under the Openreach commercial program. Residents in each area can check the services available to them on the website [Fibre Checker](#) and for anybody that is not currently FTTP enabled there's an option to register for updates.

29/25. **FINANCE:**

a)	Business a/c	£52.97
	Current a/c	<u>£3,554.76</u>
		£3,607.73

b) Outgoings for June 2025:

Clerk's salary @ S.P. 30- May '25:	£426.08
HMRC:	£106.40
Transact Pensions (<i>by direct debit</i>):	£106.40
Mr. R. Charlton Internal Audit Fee 2024/25:	£90.00

c) **Approval of the Financial Statements and Annual Return for the year ending 31st March 2025:**

Council unanimously approved the Financial Statements, Annual Governance Statement and Annual Return for the year ending 31st March 2025 and asked the Chair and Clerk to sign it on their behalf. Council unanimously approved the Audit Notice - Notice of appointment of the date for the exercise of electors' rights.

30/25. **STRONGER COMMUNITIES FUND:**

Cllr. S. Brewer reported that an application for a new roof at Sigingstone Village Hall had been unsuccessful. Cllr. Brewer will now investigate other funding opportunities.

31/25. **COMMUNITY COUNCIL FUND:** *There were no matters to report.*

32/25. **REPRESENTATIVES REPORTS:**

Community Liaison Committee: Cllr. J Shaw reported the next meeting of this committee is scheduled for the 17th June.

Footpath Forum: An invitation for representation at this group had been extended by Cowbridge Town Council. Cllrs Shaw and Thomas agreed to represent Council. The next meeting is scheduled for 10th September.

- 33/25. CORRESPONDENCE** (*Council noted the following correspondence*):
- 1.) The Clerk.
 - 2.) Clerks & Councils Direct
 - 3.) Play for Wales.
- 34/25. PLANNING:**
Applications:
Unit 21, Llandow Trading Estate, Llandow: Erection of a surface-mounted storage building (B8) ancillary to existing builders' merchant on existing hardstanding <https://vonline.planning-register.co.uk/Planning/Display/2025/00468/FUL>
- 35/25. FLOODING:**
Another meeting is scheduled for September / October.
- 36/25. TRAINING PLAN: (Appendix 2)**
It was unanimously agreed to adopt the training plan as circulated. Thanks were expressed to Cllr. C. Bray for putting the plan together.
- 37/25. PERMITTED DEVELOPMENT RIGHTS CONSULTATION: (Appendix 3)**
https://www.gov.wales/changes-permitted-development-rights?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=
After some discussion Council unanimously accepted the responses to the consultation as circulated in appendix 3. Thanks were expressed to Cllr. Shaw for her input into this.
- 38/25. REVIEW OF ELECTORAL ARRANGEMENTS:** [Electoral Reviews: Policy and Practice 2025 | DBCC](#)
Council noted this ongoing review.
- 39/25. LLANDOW:**
Play Park: Cllr. C. Cave reported that a quotation for replacement equipment should be forthcoming soon.
Llandow Farm Caravan Park: Cllr. C. Cave reported that there has been no further information from the planning dept about this application and that she would ask for an update.
Potholes: Cllr. R. Thomas reported there were potholes near the Karting Track.
- 40/25. LLYSWORNEY:**
Llysworney Road Action Group: Cllr. C. Bray reported that the two new vehicle activated signs had been installed.
- 41/25. SIGINGSTONE:**
Field opposite Brook Lodge: Cllr. S. Brewer reported that the field opposite Brook Lodge adjacent to the pond is very untidy.
Village Pond: Cllr. S. Brewer reported that a meeting was being arranged with the responsible office at the VGCBC to discuss this further.
Rectory Farm. Llanmihangel: Cllr. S Brewer reported that the Farmhouse, which is now unoccupied and surrounding buildings are becoming very dilapidated, and there are reports of slates being stolen and people hanging around. It was confirmed that the Farm is the property of the Church in Wales and the Clerk agreed to contact the property Department of the Representative Body of the Church in Wales to report councils' concern.
- 42/25. COUNTY COUNCILLOR REPORT:**
Council noted the report of Cllr. C. Cave.
Cllr. C. Cave reminded Council that she would like to contribute £100 to Llandow Community Council for community benefit. The Chair thanked Councillor Cave for her generous offer. Council will consider the matter and let Cllr. Cave have some ideas in due course.
- 43/25. OTHER BUSINESS:**
There was no other business.
- 44/25. DATE, TIME, AND PLACE OF NEXT MEETINGS:**
Thursday 3rd July, 7pm at Llandow Village Hall and via Zoom.
Thursday 4th September, 7pm at Llandow Village Hall and via Zoom.

Signed..... Dated.....

LLANDOW COMMUNITY COUNCIL					
Cash Book Comparison Against Budget					
Period Ending 17th June 2025					
			Budget	Actual to Date	
			2025/26	2025/26	
Bank Statement Balances as at the 01/04/24			£	£	
Community Account - 20103969			4,570.25	4,570.25	Opening
Premium Account -50801631			£ 52.97	£ 52.97	Balances
			£ 4,623.22	£ 4,623.22	
INCOME:					
Precept			£12,000.00	£ 4,000.00	
Other Income			£ 0.91	£ 0.18	
			£12,000.91	£ 4,000.18	
EXPENDITURE:					
Clerks Salary			£ 6,015.85	£ 1,338.88	
HMRC			£ 1,503.97	£ 469.70	
Pension			£ 1,503.97	£ 243.36	
Election Fees				£ -	
Sigingstone Hall				£ -	
Llandow Hall			£ 200.00	£ -	
Community Grants			£ 1,500.00	£ 150.00	
Audit Fees			£ 600.00	£ 450.00	
Fees			£ 200.00	£ 127.00	
Insurance			£ 320.00	£ 427.84	
Refill Grit Bins			£ 250.00	£ -	
Website Maintenance			£ 210.00	£ 191.87	
Telephone & Broadband			£ 336.00	£ -	
Expenses			£ 450.00	£ -	
Member's Allowance			£ 300.00	£ -	
Training			£ 600.00	£ -	
			£13,989.79	£ 3,398.65	
Cash at Bank			£ 2,633.43	£ 5,224.75	