

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

www.llandow.org.uk

Meeting of the Llandow Community Council to be held at Llandow Village Hall and remotely via Zoom
on Thursday 4th September 2025 at 7.00 p.m.

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 3rd July 2025
5. MATTERS ARISING
6. FINANCE:
 - a)

Business a/c	£53.15
Current a/c	<u>£3,741.40</u>
	£3,794.55
 - b)

Outgoings for August 2025:	
Clerk's salary @ S.P. 30- July'25:	£319.68
HMRC:	£212.80
Transact Pensions (<i>by direct debit</i>):	£106.40
Outgoings for September 2025:	
Clerk's salary @ S.P. 30- August'25:	£319.68
HMRC:	£212.80
Transact Pensions (<i>by direct debit</i>):	£106.40
 - c) Financial Statement Period Ending 17th August 2025 (Appendix 1)
7. STRONGER COMMUNITIES FUND
8. COMMUNITY COUNCIL FUND
9. REPRESENTATIVES REPORTS
10. CORRESPONDENCE:
 - 1.) The Clerk
 - 2.) Clerks & Councils Direct
 - 3.) Cerebral Palsy Cymru
 - 4.) Western Vale T & CC meeting
11. PLANNING:

Applications:

2025/00769/FUL Land adj Stourbridge House, Llysworney: Proposed change of use of Granny Annexe to independent unit of accommodation.

2021/00209/FUL Land to the South West of Sigingstone: Proposed residential development of 10 dwellings and associated infrastructure works

2025/00846/FUL 2025/00846/FUL Ambury, Jct B4270 At Nash Manor To Manor Gardens, Nash : Renewal of planning permission (ref: 2019/00328/FUL) for proposed two storey extension to east elevation (originally approved on 15.05.19).
12. FINANCIAL REGULATIONS (Appendix 2 – Separate document)
13. CO OPTION OF A COMMUNITY COUNCILLOR
14. FLOODING
15. LLANDOW
16. LLYSWORNEY
17. SIGINGSTONE
18. COUNTY COUNCILLOR REPORT: (Appendix 3)
19. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
20. DATE OF NEXT MEETINGS:

Thursday 2nd October, 7pm at Llandow Village Hall and via Zoom.

Thursday 6th November, 7pm at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held at Llandow Village Hall
and remotely via Zoom on Thursday 3rd July 2025 at 7.00 pm.

45/25. **PRESENT:** Mrs. C. Bray (Chair), Mr. R. Thomas, Mrs. K. Walters, Mrs. S. Brewer and Mrs. A. True.

46/25. **IN ATTENDANCE:** County Borough Councillor C. Cave and Mr. D-L. Jones (Clerk).

47/25. **APOLOGIES:** Mr. D. Williams-Hackett (Vice Chair), Mr. M. Walker and Mr. C. Massie, Ms. J. Shaw and PCSO A. Stone.

48/25. **DECLARATIONS OF PECUNIARY INTEREST, ETC:**

There were no declarations of interest.

49/25. **POLICE REPORT:**

PCSO A. Stone reported (via email) there had been one crime recorded in the previous month:
Theft of wire from Llandow.

50/25. **MINUTES OF THE PREVIOUS MEETING:**

It was agreed to accept the minutes of the meeting held on 5th June 2025, proposed by Cllr. R. Thomas, seconded by Cllr. S. Brewer.

51/25. **MATTERS ARISING:**

Rectory Farm: Cllr. S. Brewer reported that the site had been secured with gates and security cameras however considerable damage had already been done to Farm House and adjacent buildings. A meeting had taken place between Alex Glanville (Church in Wales) and the VGCBC, and it is hoped that repairs will be carried out and the farmhouse brought back into habitation soon.

Llandow Farm Caravan Park planning application: The meeting noted the recent email of Cllr. C. Cave to the planning authority asking for an update regarding this application. We await their response.

Lidl Application at Llanmaes: Cllr. C. Cave reported that this application has been 'called in' by the Welsh Government.

52/25. **FINANCE:**

a)	Business a/c	£53.15
	Current a/c	<u>£5,171.60</u>
		£5,224.75

b)	Outgoings for July 2025:	
	Clerk's salary @ S.P. 30- June'25:	£426.08
	HMRC:	£106.60
	Transact Pensions (<i>by direct debit</i>):	£106.40
	Clear Insurance Management LLP:	£427.84

c) Council noted the Financial Statement for the Period Ending 17th June 2025

53/25. **STRONGER COMMUNITIES FUND:**

Cllr. S. Brewer reported that she would be making an application to the National Lottery Awards for All Fund for the replacement of the roof of Sigingstone Village Hall.

54/25. **COMMUNITY COUNCIL FUND:** *There were no matters to report.*

55/25. **REPRESENTATIVES REPORTS:**

Community Liaison Committee: A meeting of this committee took place on the 17th June. The main topics discussed had been the amalgamation of several Community Councils following the recent Boundary review and the ongoing review of County Council Wards Electoral Reviews: Policy and Practice 2025 | DBCC.

One Voice Wales Area Committee: We await the minutes of the recent meeting of this group.

56/25. **CORRESPONDENCE** (*Council noted the following correspondence*):

- 1.) The Clerk.
- 2.) Clerks & Councils Direct

57/25. PLANNING:

Applications:

Vale Gymnastics, Unit 33 Vale Business Park, Llandow: Two storey extension to extend existing cafe and introduce kids play area. 2025/00536/FUL

Pleasant View Farm, Sigingstone: Proposed change of use and renovation of existing barn into two tourist accommodation units and associated works. 2025/00535/FUL

Unit 21, Llandow Trading Estate, Llandow: Erection of a surface-mounted storage building (B8) ancillary to existing builders' merchant on existing hardstanding at Unit 21, Llandow Trading Estate, Cowbridge
2025/00468/FUL

Approvals:

Tresaith, Church Street, Llysworney: Replacement of current oil heating system with an Air Source Heat Pump

Mint Cottage, Church Street, Llysworney: Installation of an air source heat pump

Cae Zaccaria, Pentre Meyrick: Use of land as a caravan site (Lawful use of development application)

58/25. FLOODING:

Another meeting is scheduled for September / October.

59/25. LLANDOW PLAY AREA:

Cllr. C. Cave reported that all the play equipment would reach the end its life by next year. Goal Posts have been installed and some of the railings which interrupted the flow of the play area have been removed. There is no funding available, so the local community will have to raise funds if the play area is to be refurbished. Cllr Cave is awaiting a quote for the cost of this.

60/25. LLANDOW:

Potholes: Cllr. R. Thomas reported there were potholes near the Karting Track.

Fete: Cllr K. Walters reminded all present that the annual Llandow Village Fete would take place on Saturday 13th July and everyone was warmly invited to attend.

61/25. LLYSWORNEY:

Carne arms: Cllr. C. Bray reported that the new owners of the Carne Arms are in the process of a pre-planning consultation for 5 houses on the site.

62/25. SIGINGSTONE:

Village Pond: Cllr. S. Brewer reported that a meeting was being arranged with the responsible office at the VGCBC to discuss this further.

Air Crash Memorial: Cllr. S. Brewer reported that a site meeting had been arranged with Wilson Morgan Memorials to discuss the refurbishment of the memorial.

Scrubland next to the village pond: Cllr. S. Brewer reported that the scrubland next to the village pond is owned by the VGCBC. There may be a possibility of this being transferred to the community via the CAT mechanism. Cllr. Brewer agreed to find out more information.

63/25. COUNTY COUNCILLOR REPORT:

Council noted the report of Cllr. C. Cave.

64/25. OTHER BUSINESS:

Annual Report: Cllr. C Bray reported that she would circulate the annual report over the summer.

Training: The most recent training schedule had been circulated. It was agreed members would book themselves into training sessions and let the Clerk know so he can arrange payment and update the training plan.

65/25. DATE, TIME, AND PLACE OF NEXT MEETINGS:

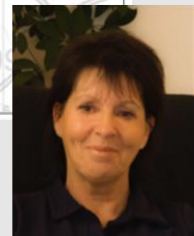
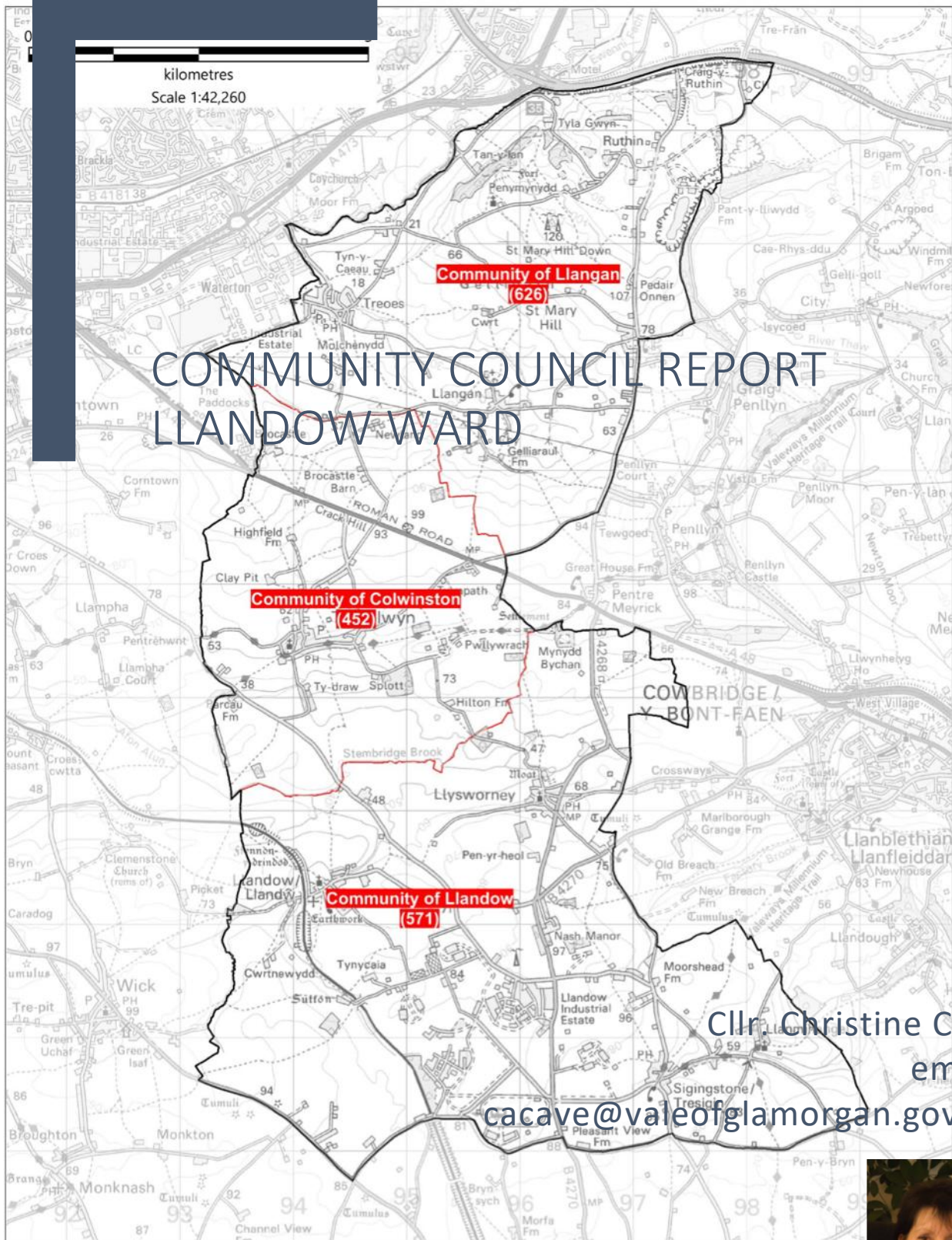
Thursday 4th September, 7pm at Llandow Village Hall and via Zoom.

Thursday 2nd October, 7pm at Llandow Village Hall and via Zoom.

Signed..... Dated.....

LLANDOW COMMUNITY COUNCIL					
Cash Book Comparison Against Budget					
Period Ending 17th August 2025					
			Budget	Actual to Date	
			2025/26	2025/26	
Bank Statement Balances as at the 01/04/24			£	£	
Community Account - 20103969			4,570.25	4,570.25	Opening
Premium Account -50801631			£ 52.97	£ 52.97	Balances
			£ 4,623.22	£ 4,623.22	
INCOME:					
Precept			£12,000.00	£ 4,000.00	
Other Income			£ 0.91	£ 0.18	
			£12,000.91	£ 4,000.18	
EXPENDITURE:					
Clerks Salary			£ 6,015.85	£ 2,084.64	
HMRC			£ 1,503.97	£ 789.10	
Pension			£ 1,503.97	£ 608.40	
Election Fees				£ -	
Sigingstone Hall				£ -	
Llandow Hall			£ 200.00	£ -	
Community Grants			£ 1,500.00	£ 150.00	
Audit Fees			£ 600.00	£ 450.00	
Fees			£ 200.00	£ 127.00	
Insurance			£ 320.00	£ 427.84	
Refill Grit Bins			£ 250.00	£ -	
Website Maintenance			£ 210.00	£ 191.87	
Telephone & Broadband			£ 336.00	£ -	
Expenses			£ 450.00	£ -	
Member's Allowance			£ 300.00	£ -	
Training			£ 600.00	£ -	
			£13,989.79	£ 4,828.85	
Cash at Bank			£ 2,633.43	£ 3,794.55	

Llandow



Date: September 2025 Report to the Community Councils (CC) in the Llandow Ward: Colwinston; Llandow, Llyswoorney, Sigingstone, Sutton and Llangan/Treoes and St Mary Hill.

Vale of Glamorgan Full Council meeting date to 2025 to April 2026

29th September, 2025

1st December, 2025

&

9th March, 2026

27th April, 2026.

Cabinet meetings in September 2025 are on the 4th and 18th

Members of the Cabinet

Councillor L. Burnett (Executive Leader and Cabinet Member for Performance and Resources) – **Labour Party**

Councillor B.E. Brooks (Deputy Leader and Cabinet Member for Sustainable Places) – **Labour Party**

Councillor R.M. Birch (Cabinet Member for Education, Arts and the Welsh Language) – **Labour Party**

Councillor M.R. Wilson (Cabinet Member for Neighbourhood and Building Services) **Labour Party**

Councillor M.R. Wilkinson (Cabinet Member for Public Sector Housing and Tenant Engagement) **Labour Party**

Councillor E. Williams (Cabinet Member for Social Care and Health) **Llantwit First Party**

Councillor S. Sivagnanam (Cabinet Member for Community Engagement, Equalities and Regulatory Services) **Labour Party**

Councillor G. John (Cabinet Member for Leisure, Sport and Well-being) **Llantwit First Party**

THURSDAY 04TH SEPTEMBER 2025 AT 2.00 PM HYBRID MEETING

AGENDA PART I

1. Apologies for absence.
 2. Minutes of the Meeting held on [17th July 2025](#).
 3. To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.
(*Note: Members seeking advice on this item are asked to contact the Monitoring Officer or Democratic Services at least 48 hours before the meeting*).
- References –
4. [Q4 Audit Wales Work Programme Update 2024/25](#) – Vale of Glamorgan Council, Governance and Audit Committee, 23rd June 2025.
 5. [Vale of Glamorgan Council Annual Audit Summary 2024](#) – Governance and Audit Committee, 23rd June 2025.
 6. [Corporate Concerns and Complaints Policy Review](#) – Governance and Audit Committee, 23rd June 2025.
 7. [Corporate Risk: Quarter 4 Update](#) – Governance and Audit Committee, 23rd June 2025.
 8. [Vale of Glamorgan Council Setting Well-Being Objectives Examination](#) – Governance and Audit Committee, 23rd June 2025.
 9. [Task and Finish Group on the Review of the Vale of Glamorgan's Procurement Policy, Function and Strategy](#) – Resources Scrutiny Committee, 9th July 2025.
 10. [Vale of Glamorgan Council Annual Self-Assessment 2024-25](#) – Performance Joint Scrutiny Committee, 16th July 2025.
 11. [Vale of Glamorgan Council Annual Self-Assessment 2024-25](#) – Governance and Audit Committee, 21st July 2025.
 12. [Project Zero Update Report](#) – Place Scrutiny Committee, 22nd July 2025.
- Report of Meeting –
13. Joint Consultative Forum – [30th June 2025](#).
- Reports of the Executive Leader and Cabinet Member for Performance and Resources –
14. [Procurement Policy and Strategy Review](#).
 15. [Reshaping Programme: Corporate Landlord](#).
 16. Final Draft Vale of Glamorgan Council [Annual Self-Assessment 2024/25](#).
 17. Capital Monitoring for the Period [1st April to 30th June 2025](#).
 18. [Quarter 1 Revenue Monitoring 2025/26](#).
 19. [Quarter 1 Treasury Management Monitoring 2025/26](#).
 20. [Restrictions on High in Fat, Sugar and Salt \(HFSS\) Advertising](#) - Updated Advertising and Sponsorship Protocol.
- Report of the Cabinet Member for Education, Arts and the Welsh Language –

21. [Welsh Language Standards Annual Monitoring Report 2024-2025](#).
Report of the Cabinet Member for Community Engagement, Equalities and Regulatory Services –
22. [Annual Equality Monitoring Report 2024-2025](#).
23. Any items which the Chair has decided are urgent (Part I).

Current consultations

Empty Property Strategy Consultation

Vale of Glamorgan Council are writing to let you know about a strategy that the Vale of Glamorgan Council is currently developing, and how you can help shape it.

The **Empty Property Strategy 2025-2030** will set out how we prioritise action, support property owners, and work with our communities to bring empty properties, including homes, commercial buildings, and brownfield land, back into use to help meet local housing needs, support businesses, and improve our towns and villages.

That could mean signposting to available funding, exploring enforcement options, or creating stronger partnerships with landlords, residents, housing providers, and local businesses.

We've created a short survey that should take no more than 15 minutes to complete.

It asks for your views on:

- Support for owners of empty properties or land
- The impact of empty spaces on communities
- What you think these spaces should become
- What actions you'd like to see from the Council

There are also a few optional monitoring questions at the end. These help us understand whose voices we're hearing, and importantly, who we may be missing.

<https://participate.valeofglamorgan.gov.uk/empty-property-strategy>

Submit a petition (including e-petition)

Creating or taking part in a petition is one way you can get involved in what the Council does. It allows you to raise issues of concern, giving Councillors the opportunity to consider the need for change.

[Create or sign a petition](#)

Local Matters

- Colwinston/Llangan/Llandow – Planning matter Lidl's Llanmaes – Welsh Government have 'called in' this planning application - ongoing
- Colwinston - Adoption of the vines– further contact made with Miles Punter (easements signed) waiting confirmation from Persimmon Homes - ongoing
 - Colwinston – Village Hall roof repairs - transfer of assets meeting village hall - ongoing
 - Colwinston – Clarification of the VoG C's public Space Protection Order – dog fouling in public open spaces – information provided and consultation likely in coming months - ongoing
 - Colwinston – Missing sign in Colwinston – reported and ongoing
 - Colwinston – State of roads in the village reported – waiting inspection report – ongoing

- Colwinston - partial cut of the grass verge in Church Lane and around the Vines / poorly cut highway verges— matter raised – ongoing
- Colwinston/Llandow/Llangan – Matters raised in relation to training requirements and information following the Boundary Commission review of Town and Community Councils – ongoing
- Colwinston – Greenlinks service – request made to the head of directorate at the VoG for a member of VoG staff to attend Community Council meeting to discuss the greenlinks service – ongoing
- Colwinston – Overgrown path and land reported - ongoing
- Llandow – Signage issue reported (Kart Kingdome) – ongoing
- Llandow – Sigingstone planning matter raised and new consultation raised - ongoing
- 1. Llandow – Field water run off – ongoing
- 2. Llandow – Planning Application 2024/01030Full Proposed Caravan and Camping Site on farming land – ongoing
- 3. Llandow – Matter raised with shared regulatory services – ongoing
- 4. Llandow – Matter raised regarding council tax and additional homes - ongoing
- 5. Llandow – Poor state of the play area in Llandow – meeting held with parks team in June – and again in August with the Play team. Meeting date set for October 3rd Llandow to discuss way forward - ongoing
- 6. Llandow – Sigingstone – clearing of the pond – meeting discussed several issues that are now connected with a wider area of possible ‘asset transfer’ proposals - ongoing
- 7. Llandow – Sigingstone Memorial Service – fund raising efforts and garden - ongoing
- 8. Llangan/Llandow – Speeding traffic is an ongoing issue – ongoing
- 9. Llangan – Notification ‘No Stopping at any time except Police vehicles’ Layby fronting Llangan Primary School – notification agreed/published and now enforced.
- 10. Llangan – litter and fly tipping reported from allotments in Treoes to the top of A48 – reported ongoing

Scheduled Meetings for September 2025 - All Meetings commence at 6.00 p.m. and be held virtually unless otherwise stated

Upcoming Meetings for September 2025

Council	29 Sept	Planning	11 Sept
Cabinet	04 Sept	Governance & Audit	15 Sept
	18 Sept	Public Protection Licensing	09 Sept
Scrutiny: Start Well	08 Sept	Statutory Licensing	09 Sept
Scrutiny: Live Well	09 Sept	SRS Joint Committee	24 Sept
Scrutiny: Place	16 Sept	Standards	25 Sept
Scrutiny: Resources	17 Sept	Welsh Church Act estate	22 Sept