

CYNGOR CYMUNEDOL LLANDOW
LLANDOW COMMUNITY COUNCIL

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**Meeting of the Llandow Community Council to be held at Llandow Village Hall and remotely via Zoom
on Thursday 3rd October 2024 at 7.00 p.m.**

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 5th September 2024
5. MATTERS ARISING
6. FINANCE:
 - a) Business a/c £52.39
Current a/c £3,838.22
£3,890.61
 - b) Outgoings for October 2024:
Clerk's salary @ S.P. 24- September'24: £458.64
HMRC: £114.80
Transact Pensions (*by direct debit*): £114.66
 - c) Financial Statement for the period ending 17th September 2024 (Appendix 1)
7. STRONG COMMUNITIES GRANT FUND
8. COMMUNITY COUNCIL FUND
Llandow Village Hall (Appendix 2)
9. REPRESENTATIVES REPORTS:
10. CORRESPONDENCE:
 - 1) The Clerk
11. PLANNING:
12. *Approvals:*

Mr Craig Jones, 4 East View, Llandow:
Install an Air Source Heat Pump on the outside of the back of the property.

Elaine Jones & David Rutter, Westgarth, Sigingstone:
Proposed two storey rear extension and first floor front extension, external and internal alterations and replacement of windows / doors.

Mr & Mrs Tom and Zoe Dobbs, Old Farm House, Llandow:
Internal renovation and rear single storey extension with associated landscape works.

Mr Gordon Turley, Stourbridge House, Llysworney:
Erection of electric sliding gates, pedestrian gate and natural stone pillars.
13. FLOODING
14. LLANDOW
15. LLYSWORNEY
16. SIGINGSTONE
17. COUNTY COUNCILLOR REPORT: Cllr. C. Cave
18. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
19. DATE OF NEXT MEETINGS:
Thursday 7th November, 7pm at Llandow Village Hall and via Zoom.
Thursday 5th December, 7pm at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held remotely via Zoom
on Thursday 5th September 2024 at 7.00 pm.

- 65/24. **PRESENT:** Mrs. C. Bray (Chair), Mr. R. Thomas, Ms. J. Shaw, Mr. C. Massie., Mr. D. Hackett.
- 66/24. **IN ATTENDANCE:** Mr. D-L. Jones (Clerk).
- 67/24. **APOLOGIES:** Mr. A. Clarke, Mr. M. Walker, Mrs. S. Brewer, Mrs. K. Walters, County Borough Councillor C. Cave, PCSO A. Stone.
- 68/24. **DECLARATIONS OF PECUNIARY INTEREST, ETC:** There were no declarations of interest made.
- 69/24. **POLICE REPORT:**
PCSO A. Stone informed Council, via email, that there had been four crimes reported since her last update:
JULY
Public Order incident – Llandow area
AUGUST
Domestic related incident – Llandow area
Theft from vehicle - Llandow area
Malicious Communications – Llysworney area
- 70/24. **MINUTES OF THE PREVIOUS MEETINGS:**
It was agreed to accept the minutes of the meeting held on 4th July 2024, proposed by Cllr. C. Massie and seconded by Cllr. R. Thomas.
- 71/24. **BT OPENREACH PRESENTATION:**
BT Openreach: The Chair welcomed Mr. Gavin Jones from BT Openreach who made an interesting and informative presentation about the Wick Fibre Community Partnership. This will provide FFTP (Full Fibre to Property) to 100% of properties in the Llandow Village area, which is connected via the Wick exchange, by the end of December. Llysworney is connected via the Llantwit Major Exchange and FFTP to 80% of properties will be available by the end of 2026.
Sigingstone is connected via either the Llantwit Major or Cowbridge exchange so it is more difficult to pinpoint, but both exchanges are being updated.
The Chair thanked Mr Jones for his presentation and the detailed information contained therein.
- 72/24. **MATTERS ARISING:**
Resignation: The Chair reported that Cllr Andy Clarke had resigned as a member of the Community Council. The Chair will write to Cllr. Clarke to express Councils' thanks for his years of dedicated service.
The Clerk will inform the Electoral Services Department of the VGCBC and ask that a Notice of Causal Vacancy is issued.
- 73/24. **FINANCE:**
- | | | |
|----|--|------------------|
| a) | Business a/c | £52.39 |
| | Current a/c | <u>£3,838.22</u> |
| | | £3,890.61 |
| b) | Outgoings for August 2024: | |
| | Clerk's salary @ S.P. 24- July'24: | £458.64 |
| | HMRC: | £114.60 |
| | Transact Pensions (<i>by direct debit</i>): | £114.66 |
| | Outgoings for September 2024: | |
| | Clerk's salary @ S.P. 24- August'24: | £458.64 |
| | HMRC: | £114.60 |
| | Transact Pensions (<i>by direct debit</i>): | £114.66 |
| | Audit Wales: External Audit Fees 2021/22 & 2022/23: | £425.00 |
| c) | Financial Statements for the period ending 17th August 2024: | |
| | Council noted the financial statement. | |
- 74/24. **STRONG COMMUNITIES GRANT FUND:** No report.
- 75/24. **COMMUNITY COUNCIL FUND:** No report.

76/24. REPRESENTATIVES REPORTS:

One Voice Wales Area Committee: Cllr. C. Bary reported she had attended a meeting of this group on 15th July at Cowbridge Town Hall. There had been issues gaining access to the building which meant the meeting did not commence until gone 8pm and Cllr. Bray had to leave soon after for another engagement. We await the minutes of the meeting.

77/24. CORRESPONDENCE (*Council noted the following correspondence*):

- 1) The Clerk.
- 2) Clerks & Councils Direct.

78/24. PLANNING:

Applications:

Mr Craig Jones, 4 East View, Llandow:

Install an Air Source Heat Pump on the outside of the back of the property.

Elaine Jones & David Rutter, Westgarth, Sigingstone:

Proposed two storey rear extension and first floor front extension, external and internal alterations, and replacement of windows/doors.

Approvals:

Katie Lynch, Cwrt Newydd Farmhouse, Llandow:

Proposed single storey extension to the southern elevation. External works to include installing new porch to main entrance, new double garage, plus stone boundary wall with gated access to driveway.

79/24. FLOODING:

It was reported that the foul water pumping station at Llandow seems to have a fault as it is being manually emptied a few times a day. However, so far, no issues have been reported by residents.

80/24. LLANDOW:

Pot Holes: Cllr R. Thomas reported there are numerous pot holes on Grove Road (from the green houses to the village) and in several places the surface is breaking up quite badly. It was agreed the Clerk would report this to the VGCBC.

Play Area: Cllr D. Hackett reported that he is awaiting a cost from VGCBC to replace the play equipment.

Network Rail: Cllr D. Hackett reported that there has been no further communication with Network Rail, but he understands that more embankment stabilisation works are scheduled for the next few weeks.

81/24. LLYSWORNEY:

Llysworney speed signs: Cllr. C. Bray reported that a meeting with Cllr Mark Wilson, Mr. Miles Punter, and local residents had taken place on the 12th July. The signage has been completed so the speed limit is now enforceable. A discussion had taken place regarding vehicle activated signs. Mr Punter was not confident that they reduce speeding and, in the absence of date, it was agreed to ask The Welsh Government, via Jane Hutt MS, if they had any information on their success. Mr Punter accepted the principal that communities could fund infrastructure, and did agree that the initial quotation of £15,000 per sign seemed excessive so further quotations will be sought.

Maes yr Felin: It was reported that an unauthorised development of a portal framed agricultural building had commenced. It was agreed the Clerk would report this matter to the VGCBC Planning Department.

Carne Arms: Cllr. C. Bray reported that there had been two meetings following Councils letter to the VGCBC regarding strengthening the LDP so that community assets like the Carne Arms could not be re-developed. It was noted that a meeting with Victoria Morgan, LDP lead at the VGCBC was needed.

82/24. SIGINGSTONE:

There were no items to report.

83/24. COUNTY COUNCILLOR REPORT:

Council noted the report of Cllr. C. Cave.

84/24. OTHER BUSINESS:

85/24. DATE, TIME AND PLACE OF NEXT MEETINGS:

Thursday, 3rd October, at Llandow Village Hall and via Zoom.

Thursday, 7th November, at Llandow Village Hall and via Zoom.

Signed..... Dated.....

LLANDOW COMMUNITY COUNCIL					
Cash Book Comparison Against Budget					
Period Ending 17th September 2024					
			Budget	Actual to Date	
			2024/25	2024/25	
Bank Statement Balances as at the 01/04/24			£	4,334.61	
Community Account - 20103969			4,334.61	4,334.61	<i>Opening</i>
Premium Account -50801631			£ 52.20	£ 52.20	<i>Balances</i>
			£ 4,386.81	£ 4,386.81	
INCOME:					
Precept			£12,000.00	£ 4,000.00	
Other Income				£ 0.38	
			£12,000.00	£ 4,000.38	
EXPENDITURE:					
Clerks Salary			£ 5,778.85	£ 2,751.84	
HMRC			£ 1,444.73	£ 688.00	
Pension			£ 1,444.73	£ 678.34	
Election Fees				£ -	
Sigingstone Hall			£ 150.00	£ -	
Llandow Hall			£ 200.00	£ 175.00	
Community Grants			£ 1,500.00	£ 277.96	
Audit Fees			£ 600.00	£ 510.00	
Fees			£ 200.00	£ -	
Insurance			£ 250.00	£ 301.28	
Refill Grit Bins			£ 250.00	£ -	
Website Maintenance			£ 200.00	£ 191.87	
Telephone & Broadband			£ 336.00	£ -	
Expenses			£ 430.00	£ -	
Member's Allowance			£ 300.00	£ -	
Training			£ 600.00	£ 35.00	
			£13,684.31	£ 5,609.29	
Cash at Bank			£ 2,702.50	£ 2,777.90	

LLANDOW COMMUNITY COUNCIL

COMMUNITY GRANT APPLICATION FORM

1. Contact details:

This section requires details of the person to whom all correspondence should be sent		
<i>Title:</i> DR	<i>First name:</i> Louise	<i>Surname:</i> Woodgate
<i>Address & Postcode:</i> The Old Dairy, Llandow, Cowbridge, CF71 7NT		
<i>Tel:</i> 01656890564		
<i>Mobile:</i> 07577448169		
<i>Email:</i> louisewoodgate22@icloud.com		

2. Organisation / community group details:

This section requires details of the organisation or community group you are applying of behalf of
<i>Name of organisation or community group:</i> Llandow Village Hall
<i>Address & Postcode (if different from above):</i> Llandow Village, Llandow, Cowbridge, CF717NT
<i>Tel (if different from above):</i>
<i>Email (if different from above):</i>
<i>If your application is successful to whom should the grant cheque be made payable:</i> Llandow Village Hall

3. The Project

Please provide a detailed description of the project you are applying for
<i>For what purpose do you require funding?</i> Community Christmas Tree and a Children's Christmas party.
<i>How do you know there is a need for this project?</i> Traditional Village hall Christmas Tree has symbolised village togetherness for many years. It always brings the community together. The children of our village are a highly important part of this community and extremely important with regard to the longterm aim of well being and community connection, a Christmas party just for our children helps to encourage these vital community links and such needs to be inclusive.

What benefit(s)/effect(s) will this project have on the local community?	
The whole process involved with the village hall Christmas tree and lights brings the community together, not only in the purchasing of the tree but also when it is put up and decorated and the lights are turned on. It brings a very welcome feeling of well being and initiates a topic of conversation in the village. It becomes the centrepiece for village carol singing, bringing the whole community together young and old. Local children know Christmas is coming when the village hall Christmas tree appears. A children's Christmas party would be the only community organised even at Christmas for the local children and would provide children with the opportunity to mix with other local children and make connections while having fun.	
Have you sought any other grant funding or undertaken any direct fundraising for this project? If yes please give details:	
No other funding has been sought.	
If you receive funding when will your project start: Early December 2024	If you receive funding when will your project finish: Twelfth Night, January 2025

4. Financial details

Please provide a summary of the financial details of your project – see notes below	
Breakdown	Cost
Christmas tree 10-12 feet including VAT and delivery. (See attached Christmas tree)	£160
Estimate for Party food (see attached Asda).	£43.28
Estimates for Christmas presents and sweets (see attached Amazon).	£153.30
Total project cost	£356.58
Notes:	
<ol style="list-style-type: none"> 1. Please note that retrospective costs (ie costs for work already undertaken or equipment/work materials that have been purchased or ordered prior to a formal grant offer) are ineligible and should not be included. 2. Applicants must provide quotes/estimates that correspond with the details above. 	
<i>If your application is not for the full amount of your project, please explain how the shortfall will be met?</i>	

5. Authorisation & declaration

This section requires the acknowledgement and signature of the main contact in section 1 and one other senior person within the organisation; Chairman, Vice Chairman, Treasurer, Secretary, etc.
<p>I can confirm that, to the best of my knowledge and belief, all information provided on this application form are true and accurate.</p> <p>I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application.</p> <p>I further confirm that this application is made on the basis that if successful in full or part, the organisation will comply with the terms and conditions that follow.</p> <p>I also authorise Llandow Community Council to make enquiries, in order to process my grant application.</p>

Llandow Village Hall

2023 - Financial Statement

Income	2023
Fete	£ 2,545.10
Donations	£ 585.26
Hall Hire - Election	£ -
Hall Hire	£ 1,929.00
Hall Run Events	£ 2,280.04
Grants Restricted	£ 12,715.88
Total Receipts	£ 20,055.28
Nett of Grants	£ 7,339.40
Expenditure	
Insurance	£ 893.92
Works & Maint	£ 1,169.19
Licence	£ 70.00
Electricity	£ 613.77
Dwr Cymru	£ 465.13
Flogas	£ 1,386.83
BT Broadband & Web Site	£ 844.03
Other Costs / Hall Run Events	£ 1,314.53
Fete Costs	£ 321.71
Barclaycard Fees	£ 28.02
Grants Restricted	£ 10,031.11
Total Expenditure	£ 17,138.24
Nett of Grants	£ 7,107.13