

CYNGOR CYMUNEDOL LLANDOW COMMUNITY COUNCIL

www.llandow.org.uk

Meeting of the Llandow Community Council to be held remotely via Zoom
on Thursday 4th July 2024 at 7.00 p.m.

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 6th June 2024
5. CO-OPTION OF A COMMUNITY COUNCILLOR
6. MATTERS ARISING
7. FINANCE:
 - a) Business a/c £52.39
 - Current a/c £5,214.22
 - £5,266.61
 - b) Outgoings for July 2024:
 - Clerk's salary @ S.P. 24- June'24: £458.64
 - HMRC: £114.80
 - Transact Pensions (*by direct debit*): £114.66
 - c) Financial Statement for the period ending 17th June 2024 (Appendix 1)
8. STRONG COMMUNITIES GRANT FUND
9. COMMUNITY COUNCIL FUND
10. REPRESENTATIVES REPORTS:
11. CORRESPONDENCE:
 - 1) The Clerk
 - 2) Clerks & Councils Direct
11. PLANNING:

Applications:
Mr & Mrs Tom and Zoe Dobbs, Old Farm House, Llandow:
Internal renovation and rear single storey extension with associated landscape works.

Approvals:
Mr Loic Moinon, Land to the South East of Bona Road, Llandow Trading Estate, Cowbridge
Erection of six buildings to provide 44 commercial units including access, associated parking, landscaping and attenuation ponds.

Mr Peter Judge, Springfield Nurseries, Sutton Road, Llandow, Cowbridge
Variation of Condition 2 (Approved Plans and Documents) of Planning Permission 2020/00431/FUL: Erection of poly tunnels and three water storage tanks for strawberry production.

Pre-Planning consultations:
Unit 1, Vale Business Park, Llandow: [CONSULTATIONS \(valeplanning.com\)](https://www.valeplanning.com)
12. FLOODING
13. LLANDOW
14. LLYSWORNEY
15. SIGINGSTONE
16. COUNTY COUNCILLOR REPORT: Cllr. C. Cave (Appendix 2)
17. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
18. DATE OF NEXT MEETINGS:

Thursday 5th September, 7pm at Llandow Village Hall and via Zoom.
Thursday 3rd October, 7pm at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held at Llandow Village Hall
and remotely via Zoom on Thursday 6th June 2024 at 7.00 pm.

- 23/24. **PRESENT:** Mrs. C. Bray (Chair), Mr. R. Thomas, Mr. A. Clarke, Mr. M. Walker, Mrs. S. Brewer, Mr. C. Massie.
- 24/24. **IN ATTENDANCE:** County Borough Councillor C. Cave, Mr. D-L. Jones (Clerk)
- 25/24. **APOLOGIES:** Mr. D. Hackett, Mrs. K. Walters, Ms. J. Shaw, PCSO A. Stone.
- 26/24. **DECLARATIONS OF PECUNIARY INTEREST, ETC:** There were no declarations of interest made.
- 27/24. **POLICE REPORT:**
PCSO A. Stone reported, via email, there had been one crime reported since her last update to Council:
Attempted burglary to commercial premises in the Llandow area.
- 28/24. **MINUTES OF THE PREVIOUS MEETINGS:**
It was agreed to accept the minutes of the meeting held on 9th May 2024, proposed by Cllr. M. Walker and seconded by Cllr. R. Thomas.
- 29/24. **CO-OPTION OF A COMMUNITY COUNCILLOR:**
It was unanimously agreed on the proposition of Cllr. M. Walker, seconded by Cllr. R. Thomas to co-opt Mr. Colin Massie as a Community Councillor representing the Llandow Ward. Cllr. Massie signed The Declaration of Acceptance of Office and the Chairman welcomed him as a member of Council.
- 30/24. **MATTERS ARISING:**
Sigingstone Potholes: Cllr. S. Brewer reported that some more of the potholes have been repaired.
Network Rail – clearance works: It was confirmed that a site meeting will take place at which clarification regarding the restoration scheme for the embankments and the proposals for fencing would be sought.
Playground: Cllrs. D. Hackett and C. Cave had been in correspondence with the VGCBC regarding the state of the play area which is unsatisfactory. We await further information in due course regarding the refurbishment of the play area.
- 31/24. **FINANCE:**
- | | | |
|----|--|------------------|
| a) | Business a/c | £52.20 |
| | Current a/c | <u>£6,265.08</u> |
| | | £6,317.28 |
| b) | Outgoings for June 2024: | |
| | Clerk's salary @ S.P. 24- May '24: | £458.64 |
| | HMRC: | £114.60 |
| | Transact Pensions (<i>by direct debit</i>): | £114.66 |
| | Mr. R. Charlton: Internal audit Fee 2023/24: | £85.00 |
| c) | Approval of the Financial Statements and Annual Return for the year ending 31st March 2024: | |
| | Council noted the report of the internal auditor. | |
| | On the proposition of Cllr. A. Clarke, seconded by Cllr. S. Brewer, Council unanimously approved the financial statements and annual governance statement for the year ending 31 st March 2024 and asked the Chairman of the meeting to sign the Annual Return to the external auditor on their behalf. | |
| | Council also approved The Audit Notice of the date for the exercise of elector's rights of the 14 th June 2024. | |
- 32/24. **STRONG COMMUNITIES GRANT FUND:** Council noted that this may be a possible source of funding for improvements to the Llandow Village playground.
- 33/24. **COMMUNITY COUNCIL FUND:**
Llysworney Road Acton Group: (Appendix 2)
It was unanimously agreed to pledge £1,500 towards the cost of illuminated speed warning signs in Llysworney.
- 34/24. **REPRESENTATIVES REPORTS:**
One Voice Wales Area Committee: The minutes will be circulated.
Community Liaison Committee: Council noted the report of Cllr. J. Shaw. Council noted particular thanks to Cllr. Shaw for attending this important meeting and expressing so cogently Councils' position in regard of the Boundary Commission proposals for smaller Community Councils and their lack of regard for local democracy.

35/24. CORRESPONDENCE (*Council noted the following correspondence*):

- 1) The Clerk.
- 2) Clerks & Councils Direct.

36/24. PLANNING:

Approvals:

Mr, Thomas: Land South of Llanmihangel: Construction of a hardstanding and earth bunds for a slurry bag.

Mr G Birt: Westcross House, Church Street, Llysworney: Installation of two rooflights.

Mr. J. Millard: Pen y Lan Farm, Llysworney: Two storey rear extension and internal alterations.

Refusals:

Mr. David Rutter & Mrs. Elaine Jones, Westgarth, Sigingstone: Erection of replacement dwelling.

Appeals:

Mr. P. Booth: Land adjacent Littlemoor Farm, Squire Street, Llysworney: Erection of a single dwelling house, single storey detached garage, landscaping, and associated works.

37/24. VALE OF GLAMORGAN CBC – RAPID REHOUSING POLICY:

Council noted the response and apology of Carol Price of the Vale of Glamorgan CBC Housing Department.

38/24. FLOODING:

The VGCBC have undertaken a topographical survey and will be undertaking work to improve the drainage on East View. A spring has also been identified and mitigation works are planned.

Drain Force have been working in Llandow Village to reline the sewers which it is hoped will reduce water ingress into the pipes during periods of heavy rainfall.

39/24. LLANDOW:

Fly tipping: Cllr. R. Thoams reported that he had come across a fly tipper whilst they were off-loading their rubbish, He had taken photographs of the offender and their vehicle which he had sent to the VGCBC.

40/24. LLYSWORNEY:

There were no items to report.

40/24. SIGINGSTONE:

There were no items to report.

41/24. COUNTY COUNCILLOR REPORT:

Council noted the report of Cllr. C. Cave (circulated after the meeting).

42/24. OTHER BUSINESS:

BT Openreach Broadband provision: Council noted the email from Mr. Paul Cunnell and asked the Clerk to extend and invitation to Mr. Cunnell and Mr. Martin Williams to attend a meeting of the Community Council.

43/24. DATE, TIME AND PLACE OF NEXT MEETINGS:

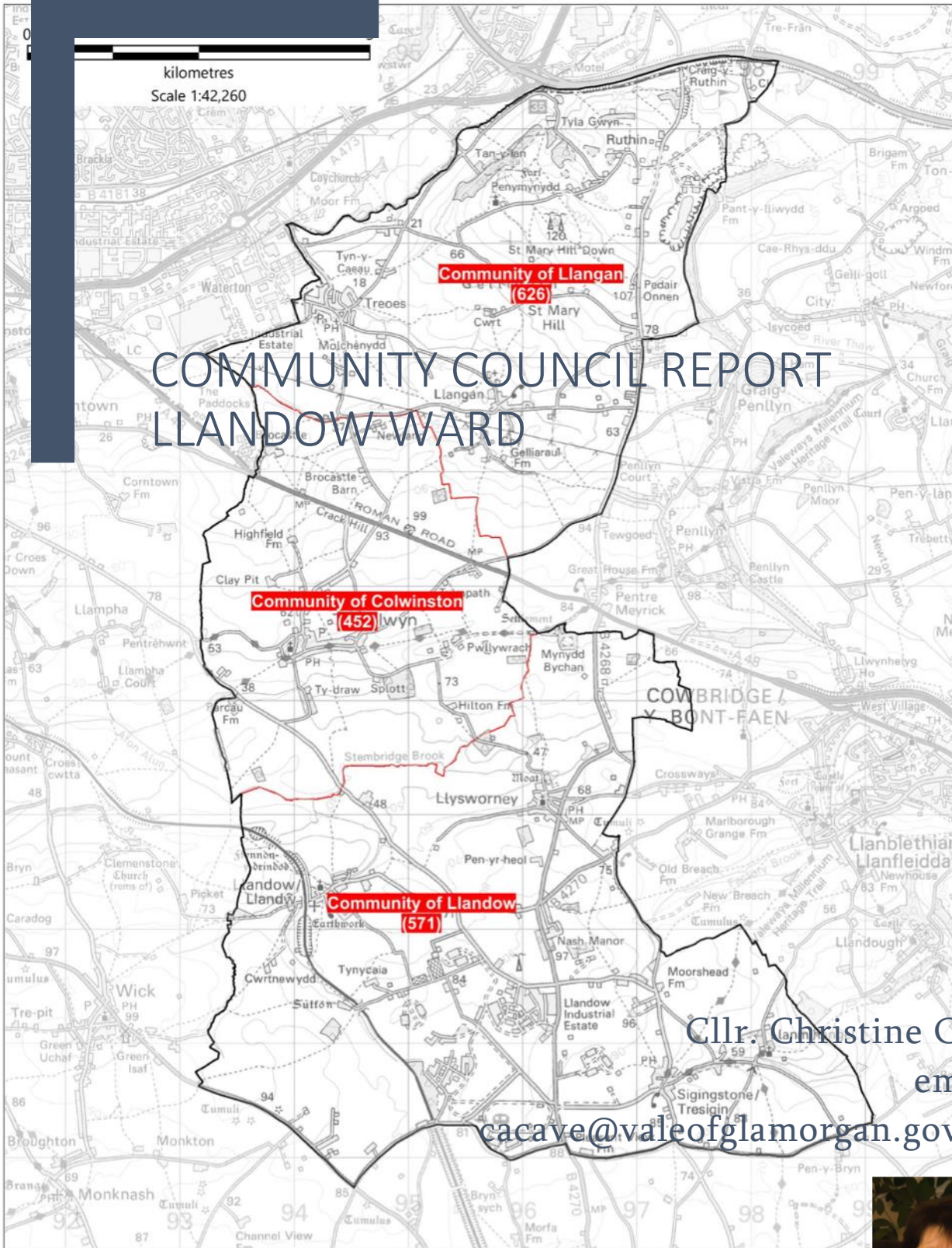
Thursday, 4th July via Zoom.

Thursday, 5th September, at Llandow Village Hall and via Zoom.

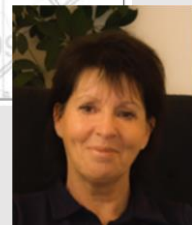
Signed..... Dated.....

LLANDOW COMMUNITY COUNCIL
Cash Book Comparison Against Budget
Period Ending 17th June 2024

	Budget 2024/25	Actual to Date 2024/25	
Bank Statement Balances as at the 01/04/24	£	4,334.61	
Community Account - 20103969	4,334.61	4,334.61	<i>Opening</i>
Premium Account -50801631	£ 52.20	£ 52.20	<i>Balances</i>
	£ 4,386.81	£ 4,386.81	
INCOME:			
Precept	£ 12,000.00	£ 4,000.00	
Other Income		£ 0.19	
	£ 12,000.00	£ 4,000.19	
EXPENDITURE:			
Clerks Salary	£ 5,778.85	£ 1,375.92	
HMRC	£ 1,444.73	£ 344.00	
Pension	£ 1,444.73	£ 334.36	
Election Fees		£ -	
Sigingstone Hall	£ 150.00	£ -	
Llandow Hall	£ 200.00	£ 175.00	
Community Grants	£ 1,500.00	£ 277.96	
Audit Fees	£ 600.00	£ 85.00	
Fees	£ 200.00	£ -	
Insurance	£ 250.00	£ 301.28	
Refill Grit Bins	£ 250.00	£ -	
Website Maintenance	£ 200.00	£ 191.87	
Telephone & Broadband	£ 336.00	£ -	
Expenses	£ 430.00	£ -	
Member's Allowance	£ 300.00	£ -	
Training	£ 600.00	£ 35.00	
	£ 13,684.31	£ 3,120.39	
Cash at Bank	£ 2,702.50	£ 5,266.61	



Cllr. Christine Cave
email:
cacave@valeofglamorgan.gov.uk



Date: May/June 2024 Report to the Community Councils (CC) in the Llandow Ward: Colwinston; Llandow, Llysworney, Sigingstone, Sutton and Llangan/Treoes and St Mary Hill.

Vale of Glamorgan Full Council meeting date to April 2025

8th May Annual meeting
15th July, 2024
30th September, 2024
2nd December, 2024
3rd March, 2025
28th April, 2025

Members of the Cabinet

Councillor L. Burnett (Executive Leader and Cabinet Member for Performance and Resources) – **Labour Party**
Councillor B.E. Brooks (Deputy Leader and Cabinet Member for Sustainable Places) – **Labour Party**
Councillor R.M. Birch (Cabinet Member for Education, Arts and the Welsh Language) – **Labour Party**
Councillor M.R. Wilson (Cabinet Member for Neighbourhood and Building Services) **Labour Party**
Councillor M.R. Wilkinson (Cabinet Member for Public Sector Housing and Tenant Engagement) **Labour Party**
Councillor E. Williams (Cabinet Member for Social Care and Health) **Llantwit First Party**
Councillor S. Sivagnanam (Cabinet Member for Community Engagement, Equalities and Regulatory Services) **Labour Party**
Councillor G. John (Cabinet Member for Leisure, Sport and Well-being) **Llantwit First Party**

Cabinet meetings:

6TH June 2024

AGENDA

PART I

1. Apologies for absence.
[\[View Minute\]](#)
2. Minutes of the Meeting held on 23rd May, 2024.
[\[View Minute\]](#)
3. To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.
(*Note: Members seeking advice on this item are asked to contact the Monitoring Officer or Democratic Services at least 48 hours before the meeting*).
[\[View Minute\]](#)

References –

4. Oracle Fusion Implementation – Corporate Performance and Resources Scrutiny Committee: 17th April, 2024.
[\[View Minute\]](#)
5. Oracle Fusion Implementation – Governance and Audit Committee: 20th May, 2024.
[\[View Minute\]](#)
6. Reshaping: The Next Phase of Transformation – Voluntary Sector Joint Liaison Committee: 29th January, 2024.
[\[View Minute\]](#)
7. Reshaping: The Next Phase of Transformation – Community Liaison Committee: 18th April, 2024.
[\[View Minute\]](#)
8. Work to Tackle Poverty and the Current Cost of Living Crisis – Corporate Performance and Resources Scrutiny Committee: 24th April, 2024.
[\[View Minute\]](#)
9. Required Learning Review – Corporate Performance and Resources Scrutiny Committee: 24th April, 2024.
[\[View Minute\]](#)
10. Let's Talk About Life in the Vale – Survey Report and Further Engagement – Corporate Performance and Resources Scrutiny Committee: 22nd May, 2024.
[\[View Minute\]](#)

Reports of the Executive Leader and Cabinet Member for Performance and Resources –

11. Development of the Corporate Plan 2025-2030, Panel Performance Assessment and Annual Performance Calendar 2024/25.

[\[View Minute\]](#)

12. [Vale of Glamorgan Council Data Strategy.](#)

[\[View Minute\]](#)

13. [Vale of Glamorgan Information Governance Strategy.](#)

[\[View Minute\]](#)

14. [Appointments to Outside Bodies / Joint Committees.](#)

[\[View Minute\]](#)

Report of the Cabinet Member for Public Sector Housing and Tenant Engagement -

15. [Housing Development Programme – Land at Upper Cosmeston Farm, Penarth.](#)

[\[View Minute\]](#)

Report of the Cabinet Member for Social Care and Health –

16. [Contract for the Provision of Childcare for Flying Start in Dinas Powys, Vale of Glamorgan.](#)

[\[View Minute\]](#)

Report of the Cabinet Member for Leisure, Sport and Well-being –

17. [Proposed Transfer of Land and Buildings at Penarth Athletic Field to Penarth Athletic Club.](#)

[\[View Minute\]](#)

18. Any items which the Chair has decided are urgent (Part I).

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ACCORDANCE WITH SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT 1972.

Reference –

19. Oracle Fusion Implementation – Corporate Performance and Resources Scrutiny Committee: 17th April, 2024.

[\[View Minute\]](#)

Report of the Cabinet Member for Public Sector Housing and Tenant Engagement -

20. [Housing Development Programme – Land at Upper Cosmeston Farm, Penarth.](#)

[\[View Minute\]](#)

21. Any items which the Chair has decided are urgent (Part II).

20TH June, 2024

AGENDA

PART I

1. Apologies for absence.

2. Minutes of the Meeting held on 6th June, 2024.

[\[View Minute\]](#)

3. To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer or Democratic Services at least 48 hours before the meeting).

[\[View Minute\]](#)

Reports of the Executive Leader and Cabinet Member for Performance and Resources –

4. Q4 Sickness Absence Report 2023/2024.

[\[View Minute\]](#)

5. Vale of Glamorgan Council Annual Audit Summary 2023.

[\[View Minute\]](#)

Report of the Deputy Leader and Cabinet Member for Sustainable Places –

6. Proposed Disposal of Strip of Land at Innovation Quarter, Barry Waterfront.

[\[View Minute\]](#)

7. Any items which the Chair has decided are urgent (Part I).

PART II

THE PUBLIC AND PRESS MAY BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) IN ACCORDANCE WITH SECTION 100A(4) OF THE LOCAL GOVERNMENT ACT 1972.

Report of the Deputy Leader and Cabinet Member for Sustainable Places –

8. Proposed Disposal of Strip of Land at Innovation Quarter, Barry Waterfront.
[View Minute]
9. Any items which the Chair has decided are urgent (Part II).

Cabinet meetings in July 2024: 11th and 18th July 2024

Consultations - Vale of Glamorgan Council

This is a copy of the Vale of Glamorgan Council 'Consultation' webpage.

Current consultations

Consultation on amendments to Affordable Housing SPG

The Council are consulting on proposed changes to the SPG on Affordable Housing.

Have your say on proposed amendments to the Council's Supplementary Planning Guidance on Affordable Housing

[Gweld y tudalen hon yn Gymraeg / View this page in Welsh](#)[\(External link\)](#)

The Council are consulting on proposed changes to the Supplementary Planning Guidance (SPG) on Affordable Housing.

We want your views on the way the Council is looking to calculate affordable housing transfer values (i.e. the amount that social landlords pay a developer for affordable housing units) as part of Section 106 agreements. This is explained in section 6.3 and Appendix A of the document.

We are also proposing to update some of the references in the document to national planning policy and the Local Housing Market Assessment to ensure it is up to date.

Section 9 is also proposed to be updated to make it clearer that local lettings policies are needed for affordable housing that is developed on affordable housing exceptions sites.

How to have you say

You can make a comment using the Council's [online consultation portal](#)[\(External link\)](#).

Alternatively, [download a response form](#)[\(External link\)](#) and either email it to ldp@valeofglamorgan.gov.uk[\(External link\)](#) or post it to:

Planning Policy,

Vale of Glamorgan Council,
Dock Office,
Subway Road,
Barry, Vale of Glamorgan,
CF63 4RT.

Copies of representation forms are available at Council run libraries and the Council's civic offices.

Placemaking

Welcome to our Placemaking hub, a platform for you to share your views on how to improve our town...

A Long Term Plan for Barry

If you would like to get involved in shaping Barry's future, please register your interest here.

Consultation on a shared kitchen facility in the Vale

Food Vale is assessing appetite for community and commercial kitchen spaces in the Vale.

Restore the Thaw Landscape

Working to create better habitats for wildlife. Restore the Thaw Landscape is an exciting new project which will deliver biodiversity improvements in the catchment area of the River Thaw in the Vale of Glamorgan.

Project Zero

Project Zero is our response to the climate change emergency. Find out what we are doing to reduce the Council's carbon emissions to net zero by 2030 and see how you get involved to help tackle climate change.

Restore the Thaw Landscape

Working to create better habitats for wildlife. Restore the Thaw Landscape is an exciting new project which will deliver biodiversity improvements in the catchment area of the River Thaw in the Vale of Glamorgan.

Project Zero

Project Zero is our response to the climate change emergency. Find out what we are doing to reduce the Council's carbon emissions to net zero by 2030 and see how you get involved to help tackle climate change.

Restore the Thaw Landscape

Working to create better habitats for wildlife. Restore the Thaw Landscape is an exciting new project which will deliver biodiversity improvements in the catchment area of the River Thaw in the Vale of

Glamorgan.

- 1
- 2

Our vision

We want to give everyone the opportunity to get involved and help shape services in the Vale of Glamorgan.

Inform: We want to be transparent about how decisions are made and your role in the process.

Engage: We want to encourage, and make it easy for you to take part in the decision making process.

Feedback: We want to improve the way we provide feedback, so you understand the outcome of your participation.

[Read our Public Participation Strategy](#)

[Submit a petition \(including e-petition\)](#)

Creating or taking part in a petition is one way you can get involved in what the Council does. It allows you to raise issues of concern, giving Councillors the opportunity to consider the need for change.

[Create or sign a petition](#)

Local Matters

- Colwinston/Llangan/Llandow – Local Democracy Boundary Commission review of Town and Community Councils – letter of objection sent – press briefed on issue – response from the minister has not yet been received – ongoing.
 - Colwinston – Adoption of the vines raised *again* with Director of Environment & Housing Services, Vale of Glamorgan Council – matter raised again with Miles Punter – ongoing
 - Colwinston – Village Hall roof repairs and possible transfer of assets – ongoing
 - Colwinston – request to replenish green food waste bags – awaiting delivery from VoG
 - Colwinston – damage to directional signs reported – ongoing
 - Colwinston – Section 106 money – request for bench to reflect Colwinston’s “Thankful Village” status - ongoing
 - Colwinston/Llandow/Llangan – I can finally report that the lease on the existing site has been signed for a further 5 years. Work began on the 3rd June 2024 to repair the road access so that people can actually start to recycle safely!
 - Llandow – Council tax issue raised regarding local holiday let - ongoing
1. Llandow – Field run off meeting held at the end of January with a further meeting of the Llandow Action Group to be held in the Autumn
 2. Llangan/Llandow – Speeding traffic is an ongoing issue
 3. Llangan/Colwinston/Llandow issues raised with Rob Thomas regarding the re-banding of homes in the ward – ongoing
 4. Llandow – Two fly tipping cases were reported to the VoG and actioned. A request was also made again for camera’s to be located in the area
 5. Llandow – Poor state of the play area in Llandow reported in October 2023 and we are still waiting for the matter to be resolved
 6. Llandow – Drainforce issue raised with VoG
 7. Llandow – Network rail named contact requested - ongoing
 8. Llangan – Fly tipping and speeding traffic issues were raised again with the VoG and a request for camera surveillance on the road from the A48 leading to Treoes has been made
 9. Llangan – Gypsy traveler item raised with VoG – ongoing.

Scheduled Meetings for June 2024 - All Meetings commence at 6.00 p.m. and will be held virtually unless otherwise stated.

Council		Early Retirement/Redundancy (10.00 a.m.)	20 Jun
Annual Meeting		Licensing - Public Protection (10.00 a.m.)	11 Jun
Cabinet (2.00 p.m.) [View Live Stream - 6 June]	6 Jun ; 20 Jun	Licensing - Statutory	
Scrutiny (Corporate Performance and Resources)	19 Jun	Licensing Sub (10.00 a.m.)	21 Jun
Scrutiny (Environment and Regeneration)	18 Jun	Planning (4.00 p.m.) [View Live Stream - 13 June]	13 Jun
Scrutiny (Healthy Living and Social Care) (5.00 p.m.) [View Live Stream - 11 June]	11 Jun	Public Rights of Way	
Scrutiny (Homes and Safe Communities) [View Live Stream - 12 June]	12 Jun	Senior Management Appointment (1.30 p.m.) [View Live Stream - 4 June]	4 June
Scrutiny (Learning and Culture)	10 Jun 27 Jun	Standards (10.00 a.m.)	10 June ; 18 June
Appeals		Trust	
Governance and Audit	17 Jun	Vale of Glamorgan Local Access Forum	
Community Liaison		Voluntary Sector Joint Liaison	24 Jun
Democratic Services (4.00 p.m.)		Welsh Church Act Estate (4.00 p.m.)	3 Jun
Investigating		Shared Regulatory Services Joint Committee (10.00 am)	19 Jun