

CYNGOR CYMUNEDOL LLANDOW
LLANDOW COMMUNITY COUNCIL

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**Meeting of the Llandow Community Council to be held at Llandow Village Hall and remotely via Zoom
on Thursday 5th December 2024 at 7.00 p.m.**

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 6th November 2024
5. MATTERS ARISING
6. FINANCE:
 - a) Business a/c £52.58
Current a/c £4,992.74
£5,045.32
 - b) Outgoings for December 2024:
Clerk's salary @ S.P. 26- November '24: £711.36
Including back pay April'24 – Nov'24
HMRC: £177.80
Clerks' expenses Dec '23 – Nov '24 (Appendix 1): £777.05
Transact Pensions (*by direct debit*): £114.66
One Voice Wales Membership 2023/24: £121.00
 - c) Financial Statement November 2024: (Appendix 2)
 - d) Budget & Precept 2025/26: (Appendix 3)
7. STRONG COMMUNITIES GRANT FUND
8. COMMUNITY COUNCIL FUND
 - 1) Llysworney Community association (Appendix 4)
9. REPRESENTATIVES REPORTS
10. CORRESPONDENCE:
 - 1) The Clerk
 - 2) Wales Air Ambulance
11. PLANNING:
Applications:
Mr. Oliver Ford, 6 Penyrheol Terrace, Llantwit Major Road, Llysworney:
Demolition of existing lean-to extensions and new two storey side/ rear extension and porch.
12. FLOODING
13. LLANDOW
14. LLYSWORNEY
15. SIGINGSTONE
16. COUNTY COUNCILLOR REPORT: Cllr. C. Cave
17. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
18. DATE OF NEXT MEETINGS:
Thursday 2nd January, 7pm at Llandow Village Hall and via Zoom.
Thursday 6th February, 7pm at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held remotely via Zoom
on Thursday 6th November 2024 at 7.00 pm.

106/24. PRESENT: Mrs. C. Bray (Chair), Mr. C. Massie, Mr. D. Hackett (Vice Chair), Mr. M. Walker, Mrs. S. Brewer, Mr. R. Thomas, Ms. J. Shaw, Mrs. A. True, and Mrs. K. Walters.

107/24. IN ATTENDANCE: County Borough Councillor C. Cave, and Mr. D-L. Jones (Clerk).

108/24. APOLOGIES: PCSO A. Stone.

109/24. DECLARATIONS OF PECUNIARY INTEREST, ETC:
There were no declarations of interest.

110/24. POLICE REPORT:
PCSO A. Stone informed Council (via email) there had been no crimes reported since her last update.

111/24. MINUTES OF THE PREVIOUS MEETING:
It was agreed to accept the minutes of the meeting held on 3rd October 2024, proposed by Cllr. D. Hackett and seconded by Cllr. C. Massie.

112/24. CO-OPTION OF A COMMUNITY COUNCILLOR:
It was unanimously agreed on the proposition of Cllr. C. Bray, seconded by Cllr S. Brewer, to co-opt Mrs Alison True as a Community Councillor representing the Llanmihangel Ward. Mrs. True signed the Declaration of Acceptance of Office which was witnessed by The Clerk. The Chair welcomed Cllr. True as Member of the Community Council.

113/24. MATTERS ARISING:
There were no Matters Arising from the Minutes of the previous meeting not contained within the agenda.

114/24. FINANCE:

a)	Business a/c	£52.39
	Current a/c	<u>£5,680.83</u>
		£5,733.22
b)	Outgoings for November 2024:	
	Clerk's salary @ S.P. 25- October'24:	£458.64
	HMRC:	£114.60
	Transact Pensions (<i>by direct debit</i>):	£114.66
c)	Financial Statements for the period ending 17th October 2024:	
	Council noted the financial statement.	

115/24. STRONG COMMUNITIES GRANT FUND:
Cllr. C. Cave reported that this fund had been exhausted and that, to her knowledge, there are no plans to continue this grant.

116/24. COMMUNITY COUNCIL FUND: No applications have been received.

117/24. REPRESENTATIVES REPORTS:

Community Liaison Committee: Cllr. D. Hackett stated that reports had been received from South Wales Police and the Fire and Rescue Service; both of which were informative. There was then a presentation of the Vale of Glamorgan Corporate Plan. This did not commence until 9.20 pm and, as this presentation forms part of the consultation with Town & Community Councils, many, including Cllr. C. Cave, felt this did not provide the necessary time for this important plan to be given the scrutiny required.

One Voice Wales Area Committee: Cllr. S. Brewer reported that she had represented Council at a meeting of this committee on the 28th October. An interesting presentation had been made by the Fire and Rescue Service and the Ambulance Service, and an open invitation extended for Councillors to visit their local stations if they wished.

Cllr. A. Trousdale has resigned as a member of the Glamorgan Heritage Coast Committee which leaves a vacancy for a town or Community Council member. There has been an increase in the number of Councillors undertaking training with OVW. It was noted that in persons meetings are not well attended with 21 representatives out of 50 present. OVW are considering increasing their awards event from one day to two days in the hope that will increase attendance.

118/24. CORRESPONDENCE (*Council noted the following correspondence*):

The Clerk.

Clerks and Councils Direct.

119/24. PLANNING:

Applications:

Ms. Claire Andrews, 3 Grove Road, Llandow:

Proposed single storey rear extension, and ground and first floor extensions to front and side of existing dwelling.

Tool shed (A) and garden store (B) to be erected in rear garden.,

Vale Gymnastics, Unit 33, Vale Business Park, Llandow:

Proposed change of use from B1, B2, and B8 use to gymnastics center (Class D2)

Approvals:

Avantis Group, 19A Vale Business Park, Llandow:

Change of use from B2 industrial including automotive use to B8 Storage and distribution.

120/24. FLOODING:

Cllr. C. Cave has asked that the surface water drains in Grove Road are cleansed before the winter.

It was noted that the Topography Report has not been received and Cllr. C. Cave kindly agreed to circulate it.

Cllr. R. Thomas reported that recent work undertaken at Glue Pot Bridge by VGCBC had left a terrible mess and during the work the internet connection had been damaged. Cllr. C. Cave had reported this matter to the VGCBC and has been assured that once the repairs to the internet cables are completed the site will be restored.

Cllr. A. True reported that the culverts on the road from Sigingstone to Llanmihangel are badly silted up with grass growing out of them. It was agreed the Clerk would report this again to the VGCBC.

121/24. LLANDOW:

Play Area: It was noted that, despite request, no quotation for new/replacement equipment for the Llandow Play Area had been received.

Network Rail: Cllr. D. Hackett reported that a wooden fence was now being erected at the side of the track which, apart from being aesthetically unfortunate, also appears to be of insubstantial quality.

Hedge near Rectory Cross: It was reported that the hedge opposite the Old Rectory, near Rectory Cross, has grown into the highway. Cllr. C. Cave kindly agreed to report this matter to the VGCBC.

122/24. LLYSWORNEY:

Tyle Mali narrow road: One sign has now been installed but it is quite small. Hopefully it will be enough to deter unsuspecting drivers.

Llysworney speed signs: Cllr. C. Bray reported that the 20mph road signage is now completed and therefore enforceable. There is no funding available from the VGCBC for vehicle activated signage. To date, pledges of £2,000 towards the cost of the signs have been received but the lowest quote so far is £10,509 +VAT. Other quotes are being sought.

I. *GoSafe / community speedwatch:* It was noted that the community speed watch group requires a PCSO to be with them. This is problematic due to capacity, shift patterns, transposition, etc.

II. *VGCBC:* Jane Hutt MS has requested another meeting with the VGCBC Cabinet Member early in the new year for an update on how these matters can be resolved.

Maes y Fro: The Clerk confirmed he had reported the unauthorised development of a portal framed agricultural building which had been acknowledged by the VGCBC Planning Department. We await further information in due course.

Carne Arms: It was noted that Victoria Morgan, LDP lead at the VGCBC, had declined to meet as she is too busy with the RLDP. However, at least she is aware of the issue of the Carne Arms. The Action group have requested a meeting with the owner without success, so far. It was noted the building is looking shabby and becoming run-down.

123/24. SIGINGSTONE:

Damaged road sign: Cllr. S. Brewer reported that a signpost on the road to Llanmihangel has been damaged and is in need of repair. It was agreed the Clerk would report this matter again to the VGCBC.

Victoria Inn: Cllr. S. Brewer reported that the premises had been closed for the previous two weeks for refurbishment which is now nearly complete.

124/24. COUNTY COUNCILLOR REPORT:

Council noted the report of Cllr. C. Cave.

Cllr. C. Cave drew members attention to the ongoing issues surrounding the re-opening of Ruthin Quarry and, in particular, the impact of large lorries traveling from there to Aberthaw.

Cllr. C. Cave drew members attention to the proposal to build a nuclear power station on the site of the former Aberthaw power station.

125/24. OTHER BUSINESS:

Training: Cllrs. C. Massie and M. Walker reported they had recently attended a OVW training session about the role and responsibilities of being a community councillor.

126/24. DATE, TIME AND PLACE OF NEXT MEETINGS:

Thursday, 5th December, at Llandow Village Hall and via Zoom.

Thursday, 2nd January, at Llandow Village Hall and via Zoom.

Signed..... Dated.....

Clerks Expenses Dec 2023 - Nov 2024			
Postage	16 X 2nd Class Standard		£ 12.00
Tel & BB	12 Mths @ £28 per Mth		£ 336.00
Ink	1 X set of cartridges		£ 35.39
Paper	5 reams @ £4.79		£ 23.95
Envelopes	4 DL @ 10p		£ 0.40
Lever Arch Files	4 @ £3.50		£ 14.00
Computer Depreciation	50% of 25% per annum		£ 217.37
Printer Depreciation	50% of 25% per annum		£ 37.50
Mileage	50 @ 45p		£ 22.50
Zoom Subscription	12 Mths 50% of £155.88		£ 77.94
		TOTAL	£ 777.05

LLANDOW COMMUNITY COUNCIL					
Cash Book Comparison Against Budget					
Period Ending 17th November 2024					
			Budget	Actual to Date	
			2024/25	2024/25	
Bank Statement Balances as at the 01/04/24			£	4,334.61	
Community Account - 20103969			4,334.61	4,334.61	<i>Opening</i>
Premium Account -50801631			£ 52.20	£ 52.20	<i>Balances</i>
			£ 4,386.81	£ 4,386.81	
INCOME:					
Precept			£12,000.00	£ 8,000.00	
Other Income				£ 0.38	
			£12,000.00	£ 8,000.38	
EXPENDITURE:					
Clerks Salary			£ 5,778.85	£ 3,669.12	
HMRC			£ 1,444.73	£ 917.40	
Pension			£ 1,444.73	£ 907.66	
Election Fees				£ -	
Sigingstone Hall			£ 150.00	£ -	
Llandow Hall			£ 200.00	£ 175.00	
Community Grants			£ 1,500.00	£ 634.54	
Audit Fees			£ 600.00	£ 510.00	
Fees			£ 200.00	£ -	
Insurance			£ 250.00	£ 301.28	
Refill Grit Bins			£ 250.00	£ -	
Website Maintenance			£ 200.00	£ 191.87	
Telephone & Broadband			£ 336.00	£ -	
Expenses			£ 430.00	£ -	
Member's Allowance			£ 300.00	£ -	
Training			£ 600.00	£ 35.00	
			£13,684.31	£ 7,341.87	
Cash at Bank			£ 2,702.50	£ 5,045.32	

LLANDOW COMMUNITY COUNCIL				
Budget 2025/26				
	Budget	Revised Budget Forecast Dec 2024	Budget	
	2024/25	2024/25	2025/26	
Opening Bank Statement Balances	£	£	£	
Community Account - 20103969	£ 4,334.61	4,334.61	£ 4,543.74	
Premium Account -50801631	£ 52.20	£ 52.20	£ 53.11	
	£ 4,386.81	£ 4,386.81	£ 4,596.85	
INCOME:				
Precept	£ 12,000.00	£ 12,000.00	£ 12,000.00	
Other Income		£ 0.91	£ 0.91	
	£ 12,000.00	£ 12,000.91	£ 12,000.91	
EXPENDITURE:				
Clerks Salary	£ 5,778.85	£ 5,840.64	£ 6,015.85	
HMRC	£ 1,444.73	£ 1,459.74	£ 1,503.97	
Pension	£ 1,444.73	£ 1,394.38	£ 1,503.97	
Election Fees				
Sigingstone Hall Rent	£ 150.00			
Llandow Hall Rent	£ 200.00	£ 175.00	£ 200.00	
Community Grants	£ 1,500.00	£ 1,000.00	£ 1,500.00	
Audit Fees	£ 600.00	£ 510.00	£ 600.00	
Fees	£ 200.00	£ 121.00	£ 200.00	
Insurance	£ 250.00	£ 301.28	£ 320.00	
Refill Grit Bins	£ 250.00	£ -	£ 250.00	
Website Maintenance	£ 200.00	£ 191.87	£ 210.00	
Telephone & Broadband	£ 336.00	£ 336.00	£ 336.00	
Expenses	£ 430.00	£ 441.05	£ 450.00	
Member's Allowance	£ 300.00		£ 300.00	
Training	£ 600.00	£ 140.00	£ 600.00	
	£ 13,684.31	£ 11,910.96	£ 13,989.79	
Cash at Bank (Surplus / Deficit)	£ 2,702.50	£ 4,475.85	£ 2,607.06	
Precept: Tax base 2024/25 = £447				
A precept of £9,000 would levy a charge of £20.13 per property				
A precept of £10,000 would levy a charge of £22.37 per property				
A precept of £11,000 would levy a charge of £24.60 per property				
A precept of £12,000 would levy a charge of £26.84 per property				
A precept of £13,000 would levy a charge of £29.08 per property				
A precept of £14,000 would levy a charge of £31.31 per property				

LLANDOW COMMUNITY COUNCIL

COMMUNITY GRANT APPLICATION FORM

1. Contact details:

This section requires details of the person to whom all correspondence should be sent		
Title: Mrs	First name: Cathy	Surname: Bryant
Address & Postcode: Pant Caredig, Llysworney, CF71 7NQ		
Tel: 01446 771917		
Mobile: 07729110583		
Email: cathy@canbry.com		

2. Organisation / community group details:

This section requires details of the organisation or community group you are applying of behalf of
Name of organisation or community group: Llysworney Community Association
Address & Postcode (if different from above):
Tel (if different from above):
Email (if different from above):
If your application is successful to whom should the grant cheque be made payable: Llysworney Community Association

3. The Project

Please provide a detailed description of the project you are applying for
For what purpose do you require funding? A village Christmas tree
How do you know there is a need for this project? Each year the village erects a large Christmas tree in the centre of the village. It is focal point for the village Christmas festivities including tree lighting and Christmas carols.
What benefit(s)/effect(s) will this project have on the local community? As above, the village has a number of social events over the Christmas season some of which are held around the village Christmas tree. It is an opportunity for the village to be together and socialise with friends and neighbours and participate in festive season activities. Our events can be limited in size due to a lack of a village space so this is one of the few times when the village can meet without a constraint as to numbers.

<i>Have you sought any other grant funding or undertaken any direct fundraising for this project? If yes please give details:</i>	
No other funding has been sought.	
<i>If you receive funding when will your project start:</i>	<i>If you receive funding when will your project finish:</i>
December 2024	Early January 2025

4. Financial details

Please provide a summary of the financial details of your project – see notes below

Breakdown	Cost
See attached quote for the Christmas tree	£165.00
Total project cost	£165.00

Notes:

- Please note that retrospective costs (ie costs for work already undertaken or equipment/work materials that have been purchased or ordered prior to a formal grant offer) are ineligible and should not be included.
- Applicants must provide quotes/estimates that correspond with the details above.

If your application is not for the full amount of your project, please explain how the shortfall will be met?

The Llyswoerney Community Association will provide the funds for any shortfall if this grant application does not cover the full cost.

5. Authorisation & declaration

This section requires the acknowledgement and signature of the main contact in section 1 and one other senior person within the organisation; Chairman, Vice Chairman, Treasurer, Secretary, etc.


I can confirm that, to the best of my knowledge and belief, all information provided on this application form are true and accurate.

I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application. I further confirm that this application is made on the basis that if successful in full or part, the organisation will comply with the terms and conditions that follow.

I also authorise Llandow Community Council to make enquiries, in order to process my grant application.


Applicant

Signature:



Position
Honorary Treasurer

Date: 17 November 2024

Other Senior Person Name: Paula Birt Tel: 07730269317 Email: paulabirt@icloud.com	Position: Secretary Signature:  Date: 21/11/24.
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6. Checklist

You must tick every box that applies before submitting the application	
I have answered all the questions.	X
I have signed the Authorisation & Declaration in section 5.	X
Another Senior Person has signed the Authorisation & Declaration in section 5.	X
I have enclosed quotes/estimates as detailed in section 4.	X
I have enclosed a signed copy of the latest audited accounts or endorsed financial statement.	X
I have enclosed a signed copy of the constitution of my organisation/community group.	X

7. Submission

Please submit your application to The Clerk to the Community Council
The Clerk to the Llandow Community Council, David-Lloyd Jones, 47 Cefn Road, Cefn Cribwr, Bridgend. CF32 0BA. 01656 741354 davidlloyd.jones@btinternet.com www.llandow.org.uk

Pheasant Acre Plants



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sales@pheasantacreplants.co.uk

www.pheasantacreplants.co.uk

Quotqtion No. PAP/2024-150

Date: 24th October 2024

To: Sylvie Backhouse
Lysworny Community Association
To be delivered by Rob on date to be agreed

Description / Qty	Qty	Rate £	Total £
Nordman Christmas Tree 15ft & installation - village	1	165.00	165.00
	TOTAL	165.00	165.00