

CYNGOR CYMUNEDOL LLANDOW
LLANDOW COMMUNITY COUNCIL

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**Meeting of the Llandow Community Council to be held remotely via Zoom
on Thursday 7th December 2023 at 7.00 p.m.**

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 2nd November 2023
5. MATTERS ARISING
6. FINANCE:
 - a) Business a/c £51.83
Current a/c £4,848.92
£4,900.75
 - b) Outgoings for December 2023:
Clerk's salary @ S.P. 24- November '23: £766.48
Including back pay April'23 – Nov'23
HMRC: £191.60
Clerks' expenses Dec '22 – Nov '23 (Appendix 1): £750.15
Transact Pensions (*by direct debit*): £114.66
 - c) Financial Statement November 2023: (Appendix 2)
 - d) Budget & Precept 2024/25: (Appendix 3)
7. STRONG COMMUNITIES GRANT FUND
8. COMMUNITY COUNCIL FUND
9. REPRESENTATIVES REPORTS:
10. CORRESPONDENCE:
 - 1) The Clerk
 - 2) Cerebral Palsy Cymru
11. PLANNING:
Applications:
Unit 29, Vale of Glamorgan Business Park: Refurbishment and alterations to existing commercial factory unit.
12. LLANDOW
13. LLYSWORNEY
14. SIGINGSTONE
15. COUNTY COUNCILLOR REPORT: Cllr. C. Cave (Appendix 5 circulated separately)
16. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
17. DATE OF NEXT MEETINGS: (Appendix 6)
Thursday 4th January at Llandow Village Hall and via Zoom.
Thursday 1st February at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held at Llandow Village Hall and via Zoom
on Thursday, 2nd November 2023 Council at 7.00 pm.

- 104/23. PRESENT:** Mrs. C. Bray (Chair), Mr. R. Thomas (Vice-Chair), Ms. J. Shaw, Mrs. A. Pattinson, Mr. M. Walker, Mr. A. Clarke, Mr. D. Hackett, Mrs. S. Brewer and Mrs. K. Walters.
- 105/23. IN ATTENDANCE:** Mr. D-L. Jones (Clerk), County Borough Councillor C. Cave, PCSO A. Stone
- 106/23. APOLOGIES:** there were no apologies.
- 107/23. DECLARATIONS OF PECUNIARY INTEREST, ETC:**
Cllr. A. Clarke declared an interest in all matters concerning the planning application for the land to the southwest of Sigingstone.
- 108/23. POLICE REPORT:**
The Chair welcome PCSO A. Stone to the meeting who reported there had been two crimes reported since her last update to Council:
-Theft from vehicles at Llandow Industrial Estate.
-Dog attack on sheep in Llandow area.
PCSO Stone also reported that in recent months the police have been concerned about the increasing incidence of poaching, and particularly lamping, which is an issue in the rural Vale.
- 109/23. MINUTES OF THE PREVIOUS MEETINGS:**
It was agreed to accept the minutes of the meeting held on 12th October 2023, proposed by Cllr. J. Shaw and seconded by Cllr. K. Walters.
- 110/23. MATTERS ARISING:**
Rapid Rehousing Policy: Cllr. C. Bray reported that Carol Price, Housing Officer, had not be able to attend the meeting that evening, but it is hoped she will be able to attend in the near future.
Boundary Review: The Chair confirmed a letter expressing Council's views had been submitted to the boundary commissioners.
Moat Farm: The Chair confirmed that the Welsh Government had responded in the negative to Council's 'Call In' request regarding the Moat Farm Planning Application.
Moat Farm: The Chair confirmed that she and Cllrs Shaw and Walker had met with a barrister to discuss the potential of seeking a Judicial Review of the application. Whilst there would appear to be some grounds for proceeding, it was agreed that, on balance, the considerable costs that would inevitably be accrued and the risk of losing made such an action untenable for the Community Council, given the resources available.
Alleged reduction in BT Broadband Service at Llandow: The Clerk confirmed he had written to BT Openreach and copied in Alun Cairns MP. Cllr. A. Pattinson reported that her husband had recently been in touch with BT about the same issue and had been told there were no plans for a reduction in the broadband service as far as they are aware. We await confirmation in due course.
Mains sewage pipe: Cllr. A. Pattinson clarified that the main sewage pipe in Llandow is to be lined, rather than replaced as indicated in the minutes, which it is hoped will alleviate the problems caused by the present pipe due to its age, allowing ground water to enter and, thereby, overloading the system.
- 111/23. FINANCE:**
- | | | |
|----|--|------------------|
| a) | Business a/c | £51.83 |
| | Current a/c | <u>£5,479.12</u> |
| | | £5,530.95 |
| b) | Outgoings for November 2023: | |
| | Clerk's salary @ S.P. 24 - October '23: | £420.16 |
| | HMRC: | £105.00 |
| | Transact Pensions (<i>by direct debit</i>): | £95.36 |
| c) | Financial Statement October 2023: Council noted the financial statement. | |
| d) | Mandate Change: The Clerk reported that he had begun the process of setting up digital banking services for the Council, as previously agreed. This will require Cllr. C. Bray and the Clerk to become signatories to the accounts. This was unanimously agreed on the proposition of Cllr. A. Clarke, seconded by Cllr. S. Brewer. | |

112/23. STRONG COMMUNITIES GRANT FUND: No report

113/23. COMMUNITY COUNCIL FUND: There were no applications for consideration.

114/23. REPRESENTATIVES REPORTS: There were no reports.

115/23. CORRESPONDENCE (*Council noted the following correspondence*):

3) The Clerk.

4) Review of democratic health in the T&CC sector - Council agreed members would respond individually.

116/23. PLANNING:

Applications:

1) Mr. Chris Ball, Llysworney Garage, Llysworney: Proposed demolition of redundant garage and replacement with four-bedroomed detached dwelling and detached garage with hobby room/office in roofspace.

Approvals:

1) Mr. L England, Triple Crown House, Llandow Ind Est, Llandow: Variation of Condition 2 (Specification of Use) of Planning Application 2017/00329/FUL 2020/00137/FUL.

117/23. LLANDOW:

Grit Bin: Cllr. A. Pattinson reported that the grit bin in Llandow is full.

Flooding: It is hoped to convene a meeting early in the new year of all agencies and interested parties to seek a positive resolution to the ongoing flooding problems.

Flooding at Gluepot Bridge: Cllr. R. Thomas reported there has recently been some instances of flooding at this location when the retention pond has been overwhelmed.

118/23. LLYSWORNEY:

Hiraeth: It was previously reported that the current occupants of the former Carne Arms, now operating as the fine dining restaurant 'Hiraeth', have been served a notice to exit the premises. Enquires have been made of the landlord who has indicated it is their wish to redevelop the site with six residential dwellings. The Chair reported that a public meeting is being arranged to discuss this issue.

Crow Scarer: It was reported that there seems to be a crow scarer in the fields between Llandow and Llysworney. It omits loud bangs at regular intervals which go off all day, scaring dogs and horses and generally disturbing residents. It was agreed to try and identify the location of the machine and contact the landowner to ascertain how long the device will be in action.

Llysworney Road Action Group: The Chair reported that the Llysworney Road Action Group continues to correspond with the VGCBC and elected representatives regarding the ongoing issues in Llysworney.

119/23. SIGINGSTONE:

Grit Bin: Cllr. A. Clarke reported that the grit bin at the crossroads in the centre of the village had been damaged again. The Clerk will report this to the VGCBC.

20 mph sign: Cllr. A. Clarke reported that the 20mph sign on the road out of the village toward Llanmaes has been repaired.

Victoria Inn: Cllr. S. Brewer reported that the Victoria is up for sale.

120/23. COUNTY COUNCILLOR REPORT:

Council noted the report of Cllr. C. Cave.

Cllr. C. Cave reported that the VGCBC are considering two alternative locations in the Llandow area for the Community Recycling Centre, but due to commercial sensitivity, does not know where they are located at this stage. Cllr. C. Cave reported that the RLDP is about to go out for consultation. There is very little development around Llantwit Major or the western rural Vale, with significant development sites having been identified near St. Athan and Rhoose.

121/23. OTHER BUSINESS:

Pond at Llanmihangel. It was reported that a new pond has been created near the church at Llanmihangel which looks very good. In addition, a lot of clearance work has taken place at the other side of the bridge which, again, is a notable improvement to the area.

Vale of Glamorgan CBC Surveys: Cllr. R. Thomas drew Council's attention to the current surveys on the Vale of Glamorgan Council Website ie 'Services in the Vale', 'Tourism in the Vale', and 'Fairtrade in the Vale'.

122/23. DATE, TIME AND PLACE OF NEXT MEETINGS:

Thursday, 7th December 2023 at 7pm in Llandow Village Hall and via Zoom.

Thursday, 4th January 2024 at 7pm in Llandow Village Hall and via Zoom.

Signed..... Dated.....

APPENDIX 1

Clerks Expenses Dec 2022 - Nov 2023			
Postage	20 X 2nd Class Standard		£ 15.00
Tel & BB	12 Mths @ £28 per Mth		£ 336.00
Ink	1 X set of cartridges		£ 35.39
Paper	5 reams @ £4.79		£ 23.95
Envelopes	25 DL @ 10p		£ 2.50
Lever Arch Files	3 @ £3.50		£ 10.50
Computer Depreciation	50% of 25% per annum		£ 217.37
Printer Depreciation	50% of 25% per annum		£ 37.50
Mileage	0 @ 45p		£ -
Zoom Subscription	12 Mths 50% of £143.88		£ 71.94
		TOTAL	£ 750.15

LLANDOW COMMUNITY COUNCIL				
Cash Book Comparison Against Budget				
Period Ending 17th Nov 2023				
			Budget	Actual to Date
			2023/24	2023/24
Bank Statement Balances as at the 01/04/22			£	£
Community Account - 20103969			£ 5,355.60	£ 5,355.60
Premium Account -50801631			£ 51.58	£ 51.58
			£ 5,407.18	£ 5,407.18
INCOME:				
Precept			£10,000.00	£ 6,666.00
Other Income				£ 0.25
			£10,000.00	£ 6,666.25
EXPENDITURE:				
Clerks Salary			£ 5,420.04	£ 3,361.28
HMRC			£ 1,355.05	£ 840.20
Pension			£ 1,355.00	£ 840.32
Election Fees				£ -
Sigingstone Hall			£ 150.00	£ -
Llandow Hall			£ 150.00	£ -
Community Grants			£ 1,500.00	£ 932.64
Audit Fees			£ 500.00	£ 518.00
Fees			£ 200.00	£ 256.00
Insurance			£ 200.00	£ 232.37
Refill Grit Bins			£ 250.00	£ -
Website Maintenance			£ 200.00	£ 191.87
Telephone & Broadband			£ 336.00	£ -
Expenses			£ 430.00	£ -
Member's Allowance			£ 300.00	£ -
			£ 600.00	
			£12,946.09	£ 7,172.68
Cash at Bank			£ 2,461.09	£ 4,900.75

LLANDOW COMMUNITY COUNCIL				
Budget 2024/25				
	Budget	Revised Budget Forecast Dec 2023	Budget	
	2023/24	2023/24	2024/25	
	£	£	£	
Opening Bank Statement Balances				
Community Account - 20103969	£ 5,355.60	5,355.60	£ 3,603.26	
Premium Account -50801631	£ 51.58	£ 51.58	£ 52.11	
	£ 5,407.18	£ 5,407.18	£ 3,655.37	
INCOME:				
Precept	£10,000.00	£10,000.00	£10,000.00	
Other Income		£ 0.53	£ 0.60	
	£10,000.00	£10,000.53	£10,000.60	
EXPENDITURE:				
Clerks Salary	£ 5,420.04	£ 5,503.68	£ 5,778.85	
HMRC	£ 1,355.05	£ 1,375.78	£ 1,444.73	
Pension	£ 1,355.00	£ 1,298.96	£ 1,444.73	
Election Fees				
Sigingstone Hall Rent	£ 150.00		£ 150.00	
Llandow Hall Rent	£ 150.00	£ 200.00	£ 200.00	
Community Grants	£ 1,500.00	£ 1,500.00	£ 1,500.00	
Audit Fees	£ 500.00	£ 518.00	£ 600.00	
Fees	£ 200.00	£ 116.00	£ 200.00	
Insurance	£ 200.00	£ 232.37	£ 250.00	
Refill Grit Bins	£ 250.00	£ 125.00	£ 250.00	
Website Maintenance	£ 200.00	£ 191.87	£ 200.00	
Telephone & Broadband	£ 336.00	£ 336.00	£ 336.00	
Expenses	£ 430.00	£ 414.15	£ 430.00	
Member's Allowance	£ 300.00		£ 300.00	
Training	£ 600.00	£ 140.00	£ 600.00	
	£12,946.09	£11,951.81	£13,684.31	
Cash at Bank (Surplus / Deficit)	£ 2,461.09	£ 3,455.37	-£ 28.94	
Precept: Tax base 2023/24 = £441				
A precept of £9,000 would levy a charge of £20.41 per property				
A precept of £10,000 would levy a charge of £22.68 per property				
A precept of £11,000 would levy a charge of £24.94 per property				
A precept of £12,000 would levy a charge of £27.21 per property				

Draft schedule of meeting dates for 2024

4th Jan
1st Feb
14th March
4th April (Maundy Thursday)
2nd May
6th June
4th July
Aug - No meeting
5th Sept (or 31st August)
3rd Oct
7th Nov
5th Dec
2nd Jan 2025