

# CYNGOR CYMUNEDOL LLANDOW

## LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held at Llandow Village Hall, Llandow  
on Thursday 6<sup>th</sup> June 2019 at 7.30 pm.

19/19. **PRESENT:** Mr. R. Thomas (Vice Chairman), Mrs. C. Bray, Mrs. A. Pattinson, Ms. J. Shaw, Mr. A. Clarke, Mr. R. Finucane, Mr. P. Bryant, County Borough Councillor C. Cave and Mr. D-L. Jones (Clerk).

22/19. **APOLOGIES:** Mr. C. Cornelius (Chairman), Mr. A. Cave and PCSO A. Stone.

21/19. **DECLARATIONS OF PECUNIARY INTEREST, ETC:**

No declarations of interest were made.

22/19. **MINUTES OF THE PREVIOUS MEETINGS:**

It was agreed to accept the minutes of the meeting of the 2<sup>nd</sup> May 2019.

Proposed by Cllr. A. Pattinson, seconded by Cllr. A. Clarke.

23/19. **POLICE REPORT:**

PCSO Stone conveyed (by email) that there had been one crime reported since the May meeting which had been the theft of fuel.

24/19. **MATTERS ARISING:**

*Darren Farm Development & Weight Limit through Llysworney:* The Clerk confirmed that he had written to Ms. C. Pugh and Mr. M. Clogg, VGCBC asking for an update on the current position. Cllr. C. Cave reported that speed restrictions and a Toucan Crossing were going to be installed at Pentre Meyrick; in addition, surveyors had been on site at Nash Manor and further information should be forthcoming shortly.

It was reported that the local Police Inspector had met with the Llysworney Action Group. Whilst the official view of South Wales Police is not to support the application for a weight restriction due to resource/capacity issues with enforcing them, it was the Inspector's view that such a restriction was desirable on this road. Furthermore, he confirmed that the VGCBC do not need the support of the police to make the order for a weight restriction. We await further information in course.

*Changes in waste collection:* Cllr. C. Cave confirmed that Colin Smith would be making a presentation at Ewenny Village Hall at 7pm on 18<sup>th</sup> June regarding the new waste collection system that will be rolled out across the VGCBC later this year. Several members indicated that they would be attending.

*Stones at edge of Road at Llanmihangel:* Cllr. A. Clarke reported that a car had got stuck on the stones. The Clerk confirmed that he had not received any feedback from the VGCBC following the acknowledgement of his complaint. It was agreed the Clerk would write again to the VGCBC.

25/19. **FINANCE:**

a)	Business a/c	£51.34	
	Current a/c	<u>£4,490.94</u>	
		£4,542.28	
b)	Outgoings for June 2019:		
	Clerk's salary @ S.P. 21- May '19:		£348.66
	HMRC:		£87.20
	Transact Pensions ( <i>by direct debit</i> ):		£87.17
	Internal Audit Fee 2018/19: Mr. R. Charlton:		£75.00
c)	Financial Statement May 2019 (Appendix 1)		
d)	Approval of the Financial Statements and Annual Return for the year ending 31 <sup>st</sup> March 2019 (Appendix 2):		
	Council unanimously approved, on the proposition of Cllr. C. Bray and seconded by Cllr. J. Shaw, the financial statements and governance statements for the year ending 31 <sup>st</sup> March 2019 and asked the Chairman of the meeting to sign the Annual Return to the external auditor on their behalf.		

26/19. **STRONG COMMUNITIES GRANT FUND:** Cllr. C. Cave reminded Council about the Mayor's Foundation Grant Fund which supports local community initiatives. It was agreed to publicise this on Council's website.

27/19. **COMMUNITY COUNCIL FUND:** No applications received.

28/19. **REPRESENTATIVES REPORTS:** No report.

291/19. **CORRESPONDENCE:** *(Council noted the following correspondence)*

1) Mr. T. Phillips.

30/19. **PLANNING:**

*Approvals:*

1.) Ambury, Nash: Two storey extension to the East elevation.

31/19. **LLANDOW:**

Cllr. A. Pattinson reported that PCSO A. Stone had recently held a surgery at Llandow Village Hall for those who are concerned about the recent increase in instances of cold calling in the village. Two people had attended the surgery. An information pack had been delivered to every house in the village. The delivery of this information to Llysworney households is under discussion, at the request of their resident who attended the surgery.

Cllr. A. Pattinson reported that the sides of the road were collapsing on East View leading towards the greenhouses. The Clerk will report this to the VGCBC.

Cllr. C. Cave reported that there are several large potholes on the road between the karting track and the caravan site. The Clerk will report this to the VGCBC.

32/19. **LLYSWORNEY:**

Cllr. P. Bryant reported that there had been several speed related accidents in Llysworney over the past few months resulting in several serious injuries. It was noted there had been fatalities in the past. Members of the community are undertaking training with the Police to use speed cameras which it is hoped will help. The reduction of the speed limit to 20mph through the village has been propounded and this is something that the Welsh Government is currently considering. It was suggested that the road surface and road markings on the road from Pentre Meyrick may also be a contributory factor. It was agreed that the Clerk should ask the VGCBC to undertake skid resistance testing along this stretch of road.

Cllr. R. Finucane reported that it is hoped the Carne Arms will reopen at the end of the month.

33/19. **SIGINGSTONE:**

Cllr. A. Clarke reported that surveyors had been seen in the field to the south west of the junction at the centre of the village. This field has been the subject of a previous planning application.

Cllr. A. Clarke reported that traffic monitoring strips had recently been installed adjacent to Hill House. Cllr. C. Cave agreed to ask for information regarding the purpose of this.

34/19. **COUNCIL DECISIONS:**

**Report from County Borough Councillor C. Cave:**

**Date: June 2019 - Report for Community Councils (CC) Colwinston; Ewenny/Corntown; Llandow/Sigingstone and Llangan/Treoes and St Mary Hill.**

Listed below are some of the items that have arisen during the previous month (since the May 2018 report).

**Please note the date of ordinary Full Council meetings of the Vale of Glamorgan Council to be held in the ensuing municipal year is 2019/20: Full Council meetings are: 17<sup>th</sup> July, 11<sup>th</sup> September, 11<sup>th</sup> December 2019, and 26<sup>th</sup> February 2020 and 29<sup>th</sup> April 2020.**

**FULL COUNCIL MEETING WEDNESDAY, 20th May 2019, 6.05pm**

**Agenda**

**\*\* The retiring Mayor took the Chair until the incoming Mayor was formally elected. The full Order of Proceedings will be tabled at the meeting.**

## **PART 1**

1. **Apologies for absence.**
2. (a) **To hear the roll call of members.**  
(b) **To receive declarations of interest under the Council's Code of Conduct.**  
*(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at least 48 hours before the meeting.)*
3. **To elect a Mayor for the ensuing municipal year in accordance with the provisions of Sections 22 and 23 of the Local Government Act 1972.\*\***
4. **To appoint a Deputy Mayor for the ensuing municipal year in accordance with the provisions of Section 24 of the Local Government Act 1972.**
5. **To receive any announcements from the Mayor or Head of Paid Service.**

### **Reports of the Managing Director –**

6. **Executive Arrangements:**
  - (i) **To Elect the Leader.**
  - (ii) **Cabinet Membership and Portfolios –**

To note the position of the Leader and to be informed by the Leader of the names of Councillors chosen to be the Deputy Leader, Members of the Cabinet, together with their portfolios, and, where appropriate, designation as “Champions”. (N.B. Details of the proposed payment of all Senior Salaries are also set out in the report.)

**Any changes in Committee memberships in relation to Agenda Items 7 and 8 below, as notified by Group Leaders, will either be circulated to Members in advance or tabled at the meeting.**

### **7. Non-Executive Arrangements –**

**To appoint Scrutiny Committees together with their terms of reference and to appoint their membership for the ensuing municipal year:**

- (a) Scrutiny (Corporate Performance and Resources)
- (b) Scrutiny (Environment and Regeneration)
- (c) Scrutiny (Healthy Living and Social Care)
- (d) Scrutiny (Homes and Safe Communities)
- (e) Scrutiny (Learning and Culture).

### **Quasi-Judicial Committees and Other Bodies –**

**8. To appoint the following bodies together with their terms of reference and to appoint their membership for the ensuing municipal year (Appendix C):**

#### **Quasi-Judicial Committees**

- (a) Planning Committee
- (b) Public Rights of Way Sub-Committee
- (c) Statutory Licensing Committee
- (d) Public Protection Licensing Committee
- (e) Appeals Committee
- (f) Investigating Committee
- (g) Standards Committee
- (h) Standards Committee Appointments Committee
- (i) Discretionary Housing Payments Review Committee.

#### **Committees / Sub Committees / Panels**

- (j) Audit Committee
- (k) Community Liaison Committee
- (l) Democratic Services Committee
- (m) Democratic Services Sub-Committee
- (n) Early Retirement / Redundancy Committee
- (o) Joint Consultative Forum
- (p) Senior Management Appointment Committee
- (q) Trust Committee
- (r) Voluntary Sector Joint Liaison Committee
- (s) Welsh Church Act Estate Committee
- (t) Standards Committee Appointment Panel
- (u) Appointment of LA Governors – Advisory Panel.

## Other Bodies (Including Joint Bodies)

- (v) Glamorgan Heritage Coast Advisory Group
- (w) Equalities Consultative Forum
- (x) Central South Consortium Joint Education Service Joint Committee –

The Governance Model for the Consortium includes a streamlined Joint Committee, which consists of a reduced number of Leaders or nominated representatives. Each constituent Local Authority appoints one Member, which (according to the National Model) should be the Leader or nominated representative. The Council's existing representative is the Cabinet Member for Learning and Culture.

- (y) Shared Regulatory Services Joint Committee: Membership and Appointment of Deputies –  
The Joint Working Agreement provides for each of the three constituent Authorities to appoint substitutes for its two named Members. The Council's current representatives are the Cabinet Member for Regulatory and Legal Services and the Chairman of the Public Protection Licensing Committee. The Cabinet Member for Neighbourhood Services and Transport and the Vice-Chairman of the Public Protection Licensing Committee are the substitutes for the Cabinet Member for Regulatory and Legal Services and the Chairman of the Licensing Committees respectively.

**9. To note the dates of ordinary meetings of the Council to be held in the ensuing municipal year –**  
17<sup>th</sup> July, 2019, 11<sup>th</sup> September, 2019, 11<sup>th</sup> December, 2019, 26<sup>th</sup> February, 2020, 29<sup>th</sup> April, 2020.

**10. To elect Chairmen and Vice-Chairmen of the following Committees for the ensuing municipal year:**

- (a) Planning
- (b) Statutory Licensing
- (c) Public Protection Licensing
- (d) Appeals
- (e) Community Liaison
- (f) Trust
- (g) Welsh Church Act Estate
- (h) Democratic Services Committee
- (i) Investigating
- (j) Discretionary Housing Payments Review
- (k) Early Retirement / Redundancy
- (l) Senior Management Appointment
- (m) Voluntary Sector Joint Liaison
- (n) Glamorgan Heritage Coast Advisory.

A schedule is attached, indicating why certain committees have not been included in the above list.

**11. Any other items which the Mayor has decided are urgent (Part I).**

**CABINET – The next Cabinet meeting will be held on the 17<sup>th</sup> June. No meetings were held in May 2019.**

Current Consultations

Our current consultations section includes the work of the Council as well as other public organisations that operate in the Vale.

Dingle Open Space - Open session

An open invitation to the open session to discuss plans for the new gateway artworks at Dingle Park, off Windsor Road, and meet the team from Cod Steaks. This session will be held at Penarth Leisure Centre on Wednesday 22 May between 3:00pm - 6:00pm. [Open Session Poster](#)

Cogan Skatepark - Drop-in session: Join Maverick Skateparks at Penarth Leisure Centre on Saturday 18 May for the unveiling of their initial design for the new skate facility behind the leisure centre on Cogan Playing Fields. [Drop-in Poster](#)

Fare Paying School Transport

Proposal to withdraw discretionary funding for fare paying school transport services in order to save £180,000 per year. This consultation will run from 02 April until 28 May. [Have your say](#)

New Housing Development - Requirements for School Places

There are a number of new housing developments in the Vale. We are asking residents who are moving to new housing developments to let us know their requirements for school places. Please read the letter below and respond to the online survey.

- [Letter to residents](#)
- [Online Survey](#)

## Local matters

- Plans to hold a presentation relating to the new recycling changes will be held on 18<sup>th</sup> June at the Ewenny Community Centre.
- Colwinston –St. David’s Church in Wales Primary School consultation – matters ongoing.
- Llysworney – matters relating to traffic restrictions taken forward with Mr. M Clogg who reports that the C Council are still in negotiation with the police.
- Llandow – Siteserve activities enforcement action taken – enforcement ongoing.
- Llandow – correspondence on-going regarding fly-tipping. Meeting held with Council Officers re location of WRAP camera and clearance of road resurfacing material – ongoing.
- Llandow – meeting with PCSO and local residence produced a leaflet drop re cold calling/rogue traders.
- Llandow – matters relating to grass cutting taken up with new cabinet member.
- Sutton – Matters related to Harris Pye – ongoing.
- Ewenny – Abbey Gardens problems with waste collection and the location of a bin store – ongoing.
- Ewenny – signage cleaning – Mr. Clogg confirmed cleaning took place in February.

## Events, including training events, in May/June 2019:

1<sup>st</sup> May Boundary Commission Training  
 1<sup>st</sup> May Full Council meeting  
 2<sup>nd</sup> and 29<sup>th</sup> May Planning committee  
 6<sup>th</sup> May Youth Club meeting  
 9<sup>th</sup> May meeting to discuss A48 new road layout and speed limits – Michael Clogg  
 9<sup>th</sup> May event attended with Swansea Mayor to raise funds for various local charities  
 10<sup>th</sup> May Staff awards Vale of Glamorgan Council  
 20<sup>th</sup> May Council AGM  
 27<sup>th</sup> May – Rotary Club event – Sully, Vale of Glamorgan vintage car show  
 2<sup>nd</sup> June – Dinas Powys Civic Service  
 9<sup>th</sup> June – D-Day commemorations – Barry  
 15<sup>th</sup> June – Wartime Bridgend event  
 18<sup>th</sup> June – Waste presentation Ewenny  
 19<sup>th</sup> June - Homes and Safer Communities Scrutiny Committee  
 21<sup>st</sup> June Dementia Friendly Cowbridge event – Cowbridge Town Hall  
 26<sup>th</sup> June – Planning Committee meeting  
 26<sup>th</sup> June HMS Cambria Reserves Day presentation Sully  
 28<sup>th</sup>,29<sup>th</sup> & 30<sup>th</sup> June, Beats, eats and treats Barry Twinning Weekend.

## Scheduled Meetings for June 2019 - All Meetings commence at 6.00 p.m. unless otherwise stated

Council		Early Retirement/Redundancy (4.00 p.m.)	
Annual Meeting		Licensing - Public Protection (10.00 a.m.)	<u>4 Jun</u>
Cabinet (2.00 p.m.)	<del>3 Jun</del> 17 Jun	Licensing - Statutory	
Scrutiny (Corporate Performance and Resources)	27 Jun	Licensing Sub (10.00 a.m.)	
Scrutiny (Environment and Regeneration)	<del>20 Jun</del> 25 Jun	Planning (4.00 p.m.)	26 Jun
Scrutiny (Healthy Living and Social Care)	18 Jun	Public Rights of Way	
Scrutiny (Homes and Safe Communities)	19 Jun	Senior Management Appointment	11 Jun (1.00 pm) 20 Jun (9.00 am) 25 Jun (9.00 am)
Scrutiny (Learning and Culture)	<del>25 Jun</del> 20 Jun	Standards (10.00 a.m.)	

Appeals		Trust	
Audit		Vale of Glamorgan Local Access Forum	
Community Liaison		Voluntary Sector Joint Liaison	
Democratic Services		Welsh Church Act Estate	
Investigating		Shared Regulatory Services Joint Committee (10.00 am)	11 Jun AGM

**17/19. OTHER BUSINESS:**

*Revised Standing Orders:* The Clerk circulated a first draft of revised Standing Orders which incorporated the Model Standing Orders 2014 approved by One Voice Wales. It was agreed that Cllr. A. Pattinson and the Clerk would produce a final draft for consideration and adoption at the July Meeting of Council.

*Grass Cutting:* Cllr. C. Cave reported that she had received several complaints regarding the lack of grass cutting and then, when it was done, the very poor standard of workmanship. This was confirmed by several other Members of Council. Cllr. Cave explained the VGCBC had been delayed in letting the new three year contract for ground maintenance so the contractors are trying to get to grips with things. However, this did not excuse the poor standard of the work. Cllr. Cave had been in touch with the Cabinet Members responsible and was monitoring the situation. Cllr. Cave suggested that Council may wish to consider undertaking some extra grass cutting themselves, perhaps in partnership with another Community Council. There followed a discussion. It was agreed that Council did not have the resources or capacity to undertake that sort of work at the present time. Furthermore, if the VGCBC had let a three year contract then they need to monitor carefully that their contractors are doing the work to an acceptable standard. It is hoped that the situation will resolve itself over the next few weeks.

**18/19. DATE, TIME AND PLACE OF NEXT MEETING:** Thursday 4<sup>th</sup> July 2019, 7.30 pm at Sigingstone Village Hall.

Signed..... Dated.....

**LLANDOW COMMUNITY COUNCIL**  
**Cash Book Comparison Against Budget**  
**Period Ending 24th May 2019**

	<b>Budget</b>	<b>Actual to Date</b>	
	<b>2019/20</b>	<b>2019/20</b>	
	<b>£</b>	<b>£</b>	
<b>Bank Statement Balances as at the 01/04/19</b>			
Community Account - 20103969	£ 3,361.77	£ 3,361.77	<i>Opening</i>
Premium Account -50801631	£ 51.34	£ 51.34	<i>Balances</i>
	<b>£ 3,413.11</b>	<b>£ 3,413.11</b>	
<b>INCOME:</b>			
Precept	£ 9,300.00	£ 3,100.00	
Other Income		£ -	
	<b>£ 9,300.00</b>	<b>£ 3,100.00</b>	
<b>EXPENDITURE:</b>			
Clerks Salary	£ 4,100.00	£ 681.85	
HMRC	£ 1,025.00	£ 170.40	
Pension	£ 1,025.00	£ 170.47	
Election Fees	£ 1,000.00	£ -	
Sigingstone Hall	£ 150.00	£ -	
Llandow Hall	£ 150.00	£ -	
Community Grants	£ 1,500.00	£ 620.98	
Audit Fees	£ 350.00	£ -	
Fees	£ 200.00	£ -	
Insurance	£ 200.00	£ 170.23	
Refill Grit Bins	£ 250.00	£ -	
Website Maintenance	£ 200.00	£ 156.90	
Telephone & Broadband	£ 312.00	£ -	
Expenses	£ 430.00	£ -	
	<b>£ 10,892.00</b>	<b>£ 1,970.83</b>	
Cash at Bank	<b>£ 1,821.11</b>	<b>£ 4,542.28</b>	

**LLANDOW COMMUNITY COUNCIL**  
**BANK RECONCILIATION STATEMENT**  
**FOR THE FINANCIAL YEAR TO 31ST MARCH 2019**

<b>Bank Statement Balances as at the 01/04/18</b>	£	£
Community Account - 20103969		2,618.67
Premium Account -50801631		51.22
<b>Opening Balance</b>		<u>2,669.89</u>
<b>Income Received</b>		
Bank Account Interest	0.12	
Annual Precept	9,300.00	
Total Other Income	-	
<b>Total</b>		<u>9,300.12</u>
		<u>11,970.01</u>
<b>Expenditure</b>		
Staff Costs	6,001.45	
Total Other Payments	2,555.45	
Total Expenditure		8,556.90
<b>Closing balance</b>		<u><u>3,413.11</u></u>
<b>Bank Statement Balances as at the 31/03/19</b>		
Community Account - 20103969		3,361.77
Premium Account -50801631		51.34
<b>Total</b>		<u><u>3,413.11</u></u>

David-Lloyd Jones  
Clerk and Responsible Financial Officer



## Bank Interest and Balance

### Community Account - 20103969

#### *Bank Balances*

Balance as at 1st April 2018 £ 2,618.67

Balance as at 31st March 2019 £ 3,361.77

#### *Interest payments received*

Total £ -

#### **Income-IN**

£ -

#### **Transfers - IN**

£ -

#### **Precept - IN**

27.04.2018 Precept £ 3,100.00

31.08.2018 Precept £ 3,100.00

31.12.2018 Precept £ 3,100.00

£ 9,300.00

#### **Transfers - OUT**

## Bank Interest and Balance

### Premium Account -50801631

#### *Bank Balances*

Balance as at 1st April 2018	£	51.22
Balance as at 31st March 2019	£	51.34

#### *Interest payments received*

Apr-18		
May-18		
Jun-18	£ 0.03	
Jul-18		
Aug-18		
Sep-18	£ 0.03	
Oct-18		
Nov-18		
Dec-18	£ 0.03	
Jan-19		
Feb-19		
Mar-19	£ 0.03	<u>£ 0.12</u>

#### **Income-IN**

£ -

#### **Transfers - IN**

£ -

£ -



Date	Particulars	CHQ NO.	Clerks Salary	HMRC	Pension	Election Fees	Signposting Hall	Llandow Hall	Community Grants	Audit Fees	Fees	Insurance	Refill Grit Bins	Website Maint	Telephone Broadband	Expenses	Totals
12.04.18	Clerks Salary March '18	1057	£326.56														£326.56
12.04.18	HMRC	1058		£91.60													£91.60
12.04.18	One Voice Wales - Membership Fee	1059															£44.50
12.04.18	Syngstone Village Hall - Skip Hire	1060							£234.00								£234.00
21.04.18	Transact - Pension Contribution	DD			£81.64												£81.64
03.05.18	Clerks Salary April '18	1061	£333.19														£333.19
03.05.18	HMRC	1062		£93.20													£93.20
03.05.18	One Voice Wales - Training Fee	1063									£106.40						£106.40
21.05.18	Transact - Pension Contribution	DD			£61.64												£61.64
07.05.18	Clerks Salary May '18	1064	£333.19														£333.19
07.05.18	HMRC	1065		£93.40													£93.40
07.05.18	BHB - Insurance	1066										£185.37					£185.37
07.05.18	Mr. R. Charlton - Internal Audit Fee	1067								£75.00							£75.00
21.05.18	Transact - Pension Contribution	DD			£83.30												£83.30
05.07.18	Clerks Salary June '18	1068	£333.19														£333.19
05.07.18	HMRC	1069		£93.20													£93.20
05.07.18	Llandow Village Hall - Grant Aid	1070							£345.00								£345.00
21.07.18	Transact - Pension Contribution	DD			£83.30												£83.30
21.08.18	Transact - Pension Contribution	DD			£83.30												£83.30
06.09.18	Clerks Salary July & Aug '18	1071	£666.38														£666.38
06.09.18	HMRC	1072		£182.32													£182.32
12.09.18	AABC LTD - website maint	1073												£156.89			£156.89
21.09.18	Transact - Pension Contribution	DD			£83.30												£83.30
04.10.18	Clerks Salary Sept '18	1074	£333.19														£333.19
04.10.18	HMRC	1075		£93.40													£93.40
21.10.18	Transact - Pension Contribution	DD			£83.30												£83.30
01.11.18	Clerks Salary Oct '18	1076	£333.19														£333.19
01.11.18	HMRC	1077		£93.20													£93.20
01.11.18	Llysowry Comm Assoc - Grant Aid	1078							£210.00								£210.00
21.11.18	Transact - Pension Contribution	DD			£83.30												£83.30
06.12.18	Void	1079															£0.00
06.12.18	HMRC - Void	1080		£0.00													£0.00
06.12.18	Clerks Salary Nov '18 & Expenses	1081	£333.19														£333.19
21.12.18	Transact - Pension Contribution	DD			£83.30												£83.30
03.01.19	Clerks Salary Dec '18	1082	£333.19														£333.19
03.01.19	HMRC	1083		£93.20													£93.20
21.01.19	Transact - Pension Contribution	DD			£83.30												£83.30
07.02.19	Clerks Salary Jan '19	1084	£333.19														£333.19
07.02.19	HMRC	1085		£93.40													£93.40
07.02.19	Llandow Village Hall - hire 2018	1086						£150.00									£150.00
07.02.19	Syngstone Village Hall - hire 2018	1087					£125.00										£125.00
21.02.19	Transact - Pension Contribution	DD			£83.30												£83.30
07.03.19	Clerk's Salary Feb '19	1088	£333.19														£333.19
07.03.19	HMRC	1089		£93.20													£93.20
07.03.19	Wales Audit Office	1090								£182.75							£182.75
07.03.19	One Voice Wales - Subs 2019/20	1091									£93.00						£93.00
07.03.19	HMRC replaces chn 1080	1092		£93.40													£93.40
21.03.19	Transact - Pension Contribution	DD			£83.30												£83.30
			£3,991.65	£1,013.52	£996.28	£0.00	£125.00	£150.00	£786.00	£257.75	£243.90	£185.37	£0.00	£156.89	£312.00	£335.54	£8,556.90

**LLANDOW COMMUNITY COUNCIL**  
**Cash Book Comparison Against Budget**

	<b>Budget</b>	<b>Actual to Date</b>	
	<b>2018/19</b>	<b>2018/19</b>	
<b>Bank Statement Balances as at the 01/04/18</b>	<b>£</b>	<b>£</b>	
Community Account - 20103969	£ 2,648.78	£ 2,618.67	<i>Opening</i>
Premium Account -50801631	£ 51.22	£ 51.22	<i>Balances</i>
	<b>£ 2,700.00</b>	<b>£ 2,669.89</b>	
 <b>INCOME:</b>			
Precept	£ 9,300.00	£ 9,300.00	
Other Income		£ 0.12	
	<b>£ 9,300.00</b>	<b>£ 9,300.12</b>	
 <b>EXPENDITURE:</b>			
Clerks Salary	£ 4,050.00	£ 3,991.65	
HMRC	£ 1,012.50	£ 1,013.52	
Pension	£ 1,012.50	£ 996.28	
Election Fees	£ 1,000.00	£ -	
Sigingstone Hall	£ 150.00	£ 125.00	
Llandow Hall	£ 150.00	£ 150.00	
Community Grants	£ 1,500.00	£ 789.00	
Audit Fees	£ 350.00	£ 257.75	
Fees		£ 243.90	
Insurance	£ 220.00	£ 185.37	
Refill Grit Bins	£ 250.00	£ -	
Website Maintenance	£ 200.00	£ 156.89	
Telephone & Broadband	£ 300.00	£ 312.00	
Expenses	£ 350.00	£ 335.54	
	<b>£ 10,545.00</b>	<b>£ 8,556.90</b>	
 Cash at Bank	<b>£ 1,455.00</b>	<b>£ 3,413.11</b>	

# *Explanation of Variances*

## *LLANDOW COMMUNITY COUNCIL*

*Year ending 31st March 2019*

Please find below any variance of more than 15% between totals for the individual boxes.

I am not required to explain variance of less than £200, however in some cases there may be 'compensating' variances which leave the overall total for a box relatively unchanged.

In such cases I have provided an explanation of movements within each box.

<b>Section 1</b>	<b>2017/18 £</b>	<b>2018/19 £</b>	<b>Variance (+/-) £</b>	<b>Variance %</b>	<b>Detailed Explanation of variance (with amounts £)</b>
<b>Box 2</b> <i>Annual Precept</i>	7,800	9,300	1,500	19.2	Council increased its precept by £1,500 following a review of its Budget. Anticipated expenditure rose in the following areas: Clerks salary & associated costs: £200, audit fees:£50 and expenses £50. Council also increased its budget for its Community Grant by £1,200 to mitigate the discontinuation of the Vale of Glamorgan CASH grant. See: <a href="http://www.llandow.org.uk/LCC/community-grant">www.llandow.org.uk/LCC/community-grant</a>
<b>Box 3</b> <i>Other Receipts</i>	0	0	0	0	NA (12p interest was received but due to rounding shows as nil)
<b>Box 4</b> <i>Staff Costs</i>	6,025	6,001	-24	-0.4	NA
<b>Box 5</b> <i>Loan Interest/ Capital</i>	nil	nil	nil	na	NA
<b>Box 6</b> <i>Other Payments</i>	2,536	2,555	19	0.8	NA
<b>Box 7</b> <i>Balances Carried Forward</i>	2,670	3,413	743	27.8	This increase in Councils surplus is due to an underspend of £711 in the Community Grant budget together with a few small variances.
<b>Box 8</b> <i>Debtors</i>	nil	nil	na	na	NA
<b>Box 9</b> <i>Total Cash &amp; Investments</i>	2,670	3,413	743	27.8	See box 2 above
<b>Box 10</b> <i>Creditors</i>	0.0	0.00	0.00	0.0	NA
<b>Box 11</b> <i>Balances carried forward</i>	2670	3413	743	27.8	See box 2 above
<b>Box 12</b> <i>Fixed &amp; Long Term Assets</i>	915	915	0.0	0.0	NA
<b>Box 13</b> <i>Total Borrowings</i>	nil	nil	na	na	NA